

Commissioners:

TONY R. MUSSARE
Chairman

ERNEST P. LARSON
Vice Chairman

JEFF W. RAUFF
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
December 22, 2015
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Mussare - Present
Commissioner Larson - Present
Commissioner Rauff - Present

Assistant Solicitor Wiley - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:00 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE AMENDMENT TO PSA WITH CENTRE COUNTY. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to professional service agreement with Centre County Correctional Facility for Inmate Housing.

2.2 APPROVE PSA WITH HAZELTON PATHOLOGY. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Hazelton Pathology for 2016 for the Coroner's Office.

2.3 APPROVE PSA WITH FPA/HEALTH NETWORK LABS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved

professional service agreement with FPA/Health Network Labs for 2016 for the Coroner's Office.

2.4 APPROVE AMENDMENT TO PSA WITH FRY'S SYSTEMS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to professional service agreement with Fry's Fire Systems for fire extinguisher maintenance.

2.5 AWARD CONTRACTS FOR FOOD PRODUCTS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved contracts for food products to the following on a per item as needed basis:

Benjamin Foods LLC.
Feesers, Inc.
Keyco Distributing, Inc.
Sysco Central PA.

2.6 APPROVE AMENDMENT 3 WITH MUNCY BOROUGH. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment #3 to agreement with Muncy Borough for Intersection project.

2.7 APPROVE PSA WITH TETRA TECH. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Tetra Tech for 2016.

2.8 APPROVE AMENDMENT 2 WITH TRC. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment #2 to professional service agreement with TRC.

2.9 APPROVE PSA WITH LDG. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Larson Design Group for County Bridge 111 repairs.

2.10 APPROVE PSA WITH SITECH ALLEGHENY. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with SITECH Allegheny for a period of five years.

2.11 APPROVE PSA WITH NRG CONTROLS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with NRG Controls North, Inc.

2.12 APPROVE PSA WITH CUMMINGS & SMITH. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Cummings & Smith, Inc., for additional electrical engineering services that will be required for 2016 construction project at LCRMS not to exceed \$74,500.

2.13 APPROVE LCRMS FEE SCHEDULES. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved 2016 fee schedules for LCRMS.

2.14 APPROVE PSA WITH CONTRAST COMMUNICATIONS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Contrast Communication for 2016 for services no to exceed \$17,400.

2.15 APPROVE QUOTE FROM AVAMAR. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved quote from Avamar in the amount of \$67,317.50 off of COSTARS contract.

2.16 APPROVE PSA WITH ESRI. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with ESRI 2016 Support Renewal in the amount of \$50,000 for a three year period.

Mr. Mussare recessed the Commissioners' Meeting at 10:16 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present. Treasurer Rupert was present for item 3.6. Prothonotary Revak-Fedele was present for item 3.7. District Attorney Linhardt was present for item 3.8.

3.2 DPS - COMMUNICATIONS - A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-1, Rogers), approved the reclassification of Beth A. Baylor as full time Communications Training Coordinator - Pay grade 8 - \$25.58/hour effective 1/3/16, and
DPS - Communications - reclassification of Shirley M. Hamm as full time Administrative Assistant - Pay grade 6 - \$20.71/hour effective 1/3/16, and
DPS - Communications - reclassification of Jacob E. Winter as full time Telecommunicator I - Pay grade 6 - \$17.74/hour effective 1/3/16, and
DPS - Communications - reclassification of Eugene L. Schrecongost as full time Telecommunicator II - Pay grade 7 - \$23.67/hour effective 1/3/16, and
DPS - Communications - reclassification of Stephanie M. Andrus as full time Telecommunicator I - Pay grade 6 - \$18.75/hour effective 1/3/16, and
DPS - Communications - reclassification of Dustin Williams as full time Telecommunicator I - Pay grade 6 - \$17.42/hour effective 1/3/16, and

DPS - Communications - reclassification of Logan W. Laidacker as full time Telecommunicator I - Pay grade 6 - \$17.42/hour effective 1/3/16, and
DPS - Communications - reclassification of Joel B. Busbee as full time Telecommunicator I - Pay grade 6 - \$17.42/hour effective 1/3/16, and
DPS - Communications - reclassification of Gregory S. Delany as full time Telecommunicator II - Pay grade 7 - \$20.64/hour effective 1/3/16, and
DPS - Communications - reclassification of Richard M. Whalen as full time Telecommunicator I - Pay grade 6 - \$22.22/hour effective 1/3/16, and
DPS - Communications - reclassification of Timothy W. Boush as full time Telecommunicator I - Pay grade 6 - \$18.07/hour effective 1/3/16, and
DPS - Communications - reclassification of Mark T. Miller as full time Telecommunicator I - Pay grade 6 - \$19.36/hour effective 1/3/16, and
DPS - Communications - reclassification of Benjamin C. Murray as full time Telecommunicator I - WOE - Pay grade 5 - \$16.07/hour effective 1/3/16, and
DPS - Communications - reclassification of Ashley L. Deitrick as full time Telecommunicator I - WOE - Pay grade 5 - \$16.07/hour effective 1/3/16, and
DPS - Communications - reclassification of Brian M. Gottschall as full time Telecommunicator I - WOE - Pay grade 5 - \$16.07/hour effective 1/3/16, and
DPS - Communications - reclassification of Jeffrey L. Hutchins as part time Telecommunicator I - Pay grade 6 - \$16.57/hour effective 1/3/16, not to exceed 1,000 hours annually, and
DPS - Communications - reclassification of Neal L. Winder as part time Telecommunicator I - WOE - Pay grade 6 - \$17.32/hour effective 1/3/16, not to exceed 1,000 hours annually.

3.3 PCD - A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-1, Rogers), approved Joshua Schnitzlein as full time replacement Hazard Reduction Planner - Pay grade 8 - \$38,166.82/annually effective 1/11/16.

3.4 RMS - A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-1, Rogers), approved Kellen E. Krape as full time replacement Environmental Technician - Pay grade 7 - \$17.90/hour effective 1/18/16..

3.5 REGISTER & RECORDER - A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-1, Rogers), approved Register & Recorder - Kathy J. Rinehart as full time replacement

Register & Recorder - elected - \$66,268.00/annually effective 1/1/16, and
Register & Recorder - promotion of Ashley L. Harman as full time replacement Deputy Recorder of Deeds - Pay grade 7 - \$36,600.36/annually effective 1/3/16, and
Register & Recorder - promotion of Debra L. Pietravito as full time replacement Clerk IV - Pay grade 5 - \$15.07/hour effective 1/3/16.

- 3.6 TREASURER - A motion by Mrs. Rupert and seconded by Mr. Larson and passed (4-1, Rogers), approved the reclassification of Carol A. Johnston as full time Deputy Treasurer - Pay grade 7 - \$38,841.20/annually effective 1/3/16..
- 3.7 PROTHONOTARY - A motion by Mrs. Revak-Fedele and seconded by Mr. Larson and passed (4-1, Rogers), approved Jeneane Morello as full time replacement Clerk III - Pay grade 4 - \$13.81/hour effective 1/11/16.
- 3.8 DISTRICT ATTORNEY - A motion by Mr. Linhardt and seconded by Mr. Larson and passed (4-1, Rogers), approved reclassification of a full time Assistant County Detective - union - \$26.15/hour effective 1/3/16, and District Attorney - a full time Assistant County Detective - union - \$18.305/hour effective 1/4/16.
- 3.9 COMMISSIONERS - ELECTED - A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-1, Rogers), approved R. Jack Mckernan as full time replacement Commissioner - \$70,565.00/annually effective 1/1/16, and Commissioners - Richard Mirabito as full time replacement Commissioner - elected - \$70,565.00/annually effective 1/1/16.
- 3.10 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Rauff and passed (4-0), adjourned the Salary Board at 10:27 a.m.

Mr. Mussare reconvened the Commissioners' Meeting at 10:27 a.m.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 Mya Toon announced that Lycoming County is accepting RFPs for a Reentry Coordinator (bids due by 1/15/16).

6.0 PUBLIC COMMENT. Mr. Mussare opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Mussare announced the next regularly scheduled meeting as a work session on Thursday, December 29, 2015.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adjourned the Commissioners' Meeting at 10:29 a.m.