

Commissioners:

TONY R. MUSSARE
Chairman

ERNEST P. LARSON
Vice Chairman

JEFF W. RAUFF
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
December 17, 2015
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Mussare - Present
Commissioner Larson - Present
Commissioner Rauff - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:00 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2015-37. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the adoption of resolution 2015-37 for the Joinder Board guarantee in the amount of \$2,500,000.

2.2 APPROVE COOP SITE AGREEMENT WITH LOYALSOCK SCHOOL DISTRICT. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the COOP Site Agreement with Loyalsock School District.

2.3 APPROVE PSA CONTRACT WITH FAMILIES UNITED NETWORK, INC. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the child welfare services contract with

Families United Network, Inc. for foster care and residential care services at per diems ranging from \$26.74/day to \$194.17/day for the period July 1, 2014 through June 30, 2015.

- 2.4 APPROVE PSA WITH CROSSROADS COUNSELING, INC. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the purchase of service agreement with Crossroads Counseling, Inc. for court ordered MAAP treatment services at \$25 per session and \$40 for initial and exit interview for the period July 1, 2015 through June 30, 2016.
- 2.5 APPROVE PSA WITH DELTA DEVELOPMENT FOR 2016. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the Professional Services Agreement with Delta Development for 2016.
- 2.6 APPROVE CERTIFICATE OF SUBSTANTIAL COMPLETION FOR FIELD 12 STORM WATER SYSTEM PROJECT. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the certificate of substantial completion for Field 12 Storm Water System Project.
- 2.7 APPROVE AMENDMENT TO AGREEMENT WITH PETROCHOICE. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the amendment to agreement with PetroChoice for lubrication products.
- 2.8 APPROVE SUBCONTRACT WITH EICHELBERGERS, INC. UNDER 2015 MEISER & EARL, INC CONTRACT. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the use of Eichelbergers, Inc., a subcontracting well drilling company under the 2015 Meiser & Earl, Inc., professional services agreement for well drilling work tasks at the LCRMS Landfill Site not to exceed \$15,000.
- 2.9 APPROVE AMENDMENT TO AGREEMENT WITH CINTAS CORP. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the amendment to agreement with Cintas Corporation for uniform rental.
- 2.10 APPROVE PSA WITH ELOOP & RLGAI FOR 2016. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the PSA with eLOOP, & RLGAI for 2016.
- 2.11 APPROVE AGREEMENT WITH CONTRAST COMMUNICATIONS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved agreement with contrast communications.

Mr. Mussare recessed the Commissioners' Meeting at 10:11 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Deputy Controller Collins was present.

3.2 APPROVE RECLASSIFICATION - A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-1), approved the Reclassification of Ruth Charles, Assessment, from Clerk I (II) to Clerk III - Paygrade 4 - \$13.81 per hour.

3.3 APPROVE RECLASSIFICATION - A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-1), approved the Reclassification of Lisa Campbell, Assessment, from Clerk III to Clerk IV - Paygrade 5 - \$15.82 per hour.

3.5 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adjourned the Salary Board at 10:12 a.m.

Mr. Mussare reconvened the Commissioners' Meeting at 10:12 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Lycoming County was paid a dividend from PCoRP in the amount of \$7,354 on 12/9/15.

6.0 PUBLIC COMMENT. Mr. Mussare opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, December 22, 2015.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adjourned the Commissioners' Meeting at 10:16 a.m.