

Commissioners:

TONY R. MUSSARE
Chairman

ERNEST P. LARSON
Vice Chairman

JEFF W. RAUFF
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
November 19, 2015
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Mussare - Present
Commissioner Larson - Absent
Commissioner Rauff - Present

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:02 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 AWARD CONTRACT TO MAHANTANGO ENTERPRISES. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), awarded contract for tire recycling to Mahantango Enterprises.
- 2.2 APPROVE PURCHASE FROM CLEVELAND BROTHERS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved purchase of compactor from Cleveland Brothers Equipment Company Inc. off of PA E-Market contract in the amount of \$964,855.
- 2.3 APPROVE AMENDMENT TO AGREEMENT WITH LCWSA. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved

amendment to agreement with Lycoming County Water & Sewer Authority for Fairfield water storage tank.

- 2.4 APPROVE PSA WITH GUYETTE COMMUNICATIONS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Guyette Communications for courthouse security cameras
- 2.5 APPROVE PSA WITH GUYETTE COMMUNICATIONS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Guyette Communications for prison security cameras
- 2.6 APPROVE PSA WITH GUYETTE COMMUNICATIONS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Guyette Communications for pre-release security cameras.
- 2.7 APPROVE PSA WITH TRANE. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Trane for Courthouse chiller for the period 2016-2018
- 2.8 APPROVE AMENDMENT TO PSA WITH SEDA COG. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment 1 to professional service agreement with SEDA COG for FFY 2013 CDBG.
- 2.9 APPROVE SUBRECIPIENT AGREEMENT WITH WBRA. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved subrecipient agreement with West Branch Regional Authority for FFY 2014 CDBG in the amount of \$117,700.
- 2.10 APPROVE EXTENSION REQUEST TO DCED. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved extension request to DCED for Montgomery for FFY 2011 CDBG.
- 2.11 APPROVE PSA WITH CCYC. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with CCYC for 2015-2016 for JPO.
- 2.12 APPROVE AMENDMENT TO AGREEMENT WITH BOB BARKER. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to agreement with Bob Barker for inmate detention supplies.
- 2.13 APPROVE AMENDMENT TO AGREEMENT WITH ICS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to agreement with ICS for inmate detention supplies.

2.14 APPROVE UPDATE TO TDA. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved update to TDA - RMS - addition of one full time Customer & Materials Resource Specialist pay grade 9.

Mr. Mussare recessed the Commissioners' Meeting at 10:15 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was absent.

3.2 SALARY SCHEDULE - A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved update to the salary schedule.

3.3 COURTS - A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved Lynn W. Huffman as part time replacement Bailiff - Pay grade 2 - \$10.62/hour effective 11/23/15, not to exceed 1,000 hours annually.

3.4 PRISON - A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the reclassification of Michael P. Swain as full time replacement Central Control Operator - COII - \$20.34/hour effective 11/8/15.

3.5 PRISON - A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the promotion of Mamie M. Kyle as full time replacement Intake Officer - COII - \$20.14/hour effective 11/8/15.

3.6 PRE RELEASE - A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the reclassification of Thomas B. Smith II as full time Resident Supervisor - Pay grade 6 - \$16.10/hour effective 12/20/15.

3.7 RMS - A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the Donald F. Hassenplug Jr. as full time Customer & Materials Resource Specialist - Pay grade 9 - \$47,000/annually effective 11/22/15.

3.8 ADULT PROBATION - A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the Jessica N. Bienick as full time replacement Clerk III - Pay grade 4 - \$13.54/hour effective 11/23/15.

3.9 DISTRICT ATTORNEY - A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the one full time

replacement Assistant County Detective - union - \$18.032/hour effective 11/23/15.

3.10 DISTRICT ATTORNEY - A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the Appoint as special county detectives Calvin Irvin, James DeVore, & Curtis Loudenslager.

3.11 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adjourned the Salary Board at 10:18 a.m.

Mr. Mussare reconvened the Commissioners' Meeting at 10:18 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 John Yingling and Richard Knecht announced that Lycoming County renewed its STORM READY Community Designation with the National Weather Service from 11/1/15 - 11/1/2018.

5.2 Director McDermott received refund check from the Hartman Agency in the amount of \$189,075.

6.0 PUBLIC COMMENT. Mr. Mussare opened the floor to public comment and the following were received:

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, December 1, 2015. No meetings November 24 & 26, 2015.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adjourned the Commissioners' Meeting at 10:27 a.m.