

Commissioners:

TONY R. MUSSARE  
*Chairman*

ERNEST P. LARSON  
*Vice Chairman*

JEFF W. RAUFF  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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**Minutes of the Meeting of  
April 23, 2015  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner Mussare - Present  
Commissioner Larson - Present  
Commissioner Rauff - Present

Solicitor Smith - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:01 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

***Mr. Mussare recessed the Commissioners' Meeting at 10:04 a.m.***

Mr. Mussare opened the Public Hearing for Zoning Ordinance Amendments.

John Lavelle detailed the three proposed amendments.

The floor was open to public comment and none were received.

Mr. Mussare closed the public hearing at 10:12 a.m.

***Mr. Mussare reconvened the Commissioners' Meeting at 10:12 a.m.***

## **2.0 ACTION ITEMS**

- 2.1 ENACT ORDINANCE 2015-03. A motion by Mr. Larson and seconded by Mr. Rauff and passed (Larson-yes; Rauff-yes; Mussare-yes; 3-0), enacted Ordinance 2015-03 for addition of Pine Township to county zoning program.
- 2.2 ENACT ORDINANCE 2015-04. A motion by Mr. Larson and seconded by Mr. Rauff and passed (Larson-yes; Rauff-yes; Mussare-yes; 3-0), enacted Ordinance 2015-04 for SLDO amendment to county zoning ordinance.
- 2.3 ENACT ORDINANCE 2015-05. A motion by Mr. Larson and seconded by Mr. Rauff and passed (Larson-yes; Rauff-yes; Mussare-yes; 3-0), enacted Ordinance 2015-05 for text amendment to county zoning ordinance.
- 2.4 ADOPT RESOLUTION 2015-13. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adopted Resolution 2015-13 for submission of CDBG-DR grant.
- 2.5 APPROVE CDBG-DR GRANT MODIFICATION. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved modification to CDBG-DR grant application changing the amount applied for to \$1,000,000.
- 2.6 APPROVE 2012 CDBG AGREEMENT WITH MCINTYRE TOWNSHIP. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the FFY 2012 CDBG agreement with McIntyre Township in the amount of \$59,160.
- 2.7 APPROVE 2013 CDBG AGREEMENT WITH STEP. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved FFY 2013 CDBG agreement with STEP in the amount of \$50,000 for the Homes In Need program.
- 2.8 APPROVE AMENDMENT TO 2011 AGREEMENT WITH TVMA. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to FFY 2011 agreement with Tiadaghton Valley Municipal Authority.
- 2.9 APPROVE AMENDMENT TO AGREEMENT WITH MONTOURSVILLE BOROUGH. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to agreement with Borough of Montoursville for Indian Park Nature Trail extending it to 12/31/2016.
- 2.10 APPROVE RERF GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved Radiation

Emergency Response Fund Grant application to PEMA in the amount of \$5,876.

- 2.11 APPROVE PSA WITH SPACESAVER INFOLINX. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Spacesaver Infolinx in the amount of \$28,900.
- 2.12 AWARD CONTRACT TO HD SUPPLY. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), awarded contract to HD Supply Waterworks for the HDPE PVC Pipe items in Price Schedule-A in the total amount of \$25,901.42.
- 2.13 AWARD CONTRACT TO SUNBURY MOTOR COMPANY. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), awarded contract to Sunbury Motor Company for 1- New 2016 Western Star 4900FA Semi-Truck Tractor with accessories in the amount of \$120,700.
- 2.14 AWARD CONTRACT TO HIGHWAY EQUIPMENT. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), awarded contract to Highway Equipment & Supply Company for 1- New 2015 excavator bucket with accessories in the total amount of \$12,999.
- 2.15 AWARD CONTRACT TO QED ENVIRONMENTAL. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved contract to QED Environmental Systems, Inc., for the Landfill Gas Well Accessories from schedule-B in the total amount of \$2,922.
- 2.16 REJECT BIDS FOR YARD TRACTOR. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), rejected all bids opened on 2/24/15 for the new 2015 yard tractor and 4/7/15 for the used yard truck tractor.
- 2.17 AWARD CONTRACT TO HIGHWAY EQUIPMENT. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), awarded contract to Highway Equipment & Supply Company, for 1- new 2015 Volvo L-90-H wheel loader with accessories and trade-in in the amount of \$157,338.
- 2.18 APPROVE PSA WITH DAWN SWEELEY. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Dawn Sweeley for 2015 Court Reporter.
- 2.19 APPROVE PSA WITH ANN DIGGAN. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Ann Diggan for 2015 Court Reporter.

2.20 APPROVE PSA WITH JERRY LYNCH. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Jerry Lynch Esq for conflict attorney services not to exceed \$35,000/annually.

**5.0 REPORTS / INFORMATION ITEMS.**

5.1 Present \$700 donation from Blue Jean Friday monies to Family Promise. Melissa McGargle from Family Promise was present to accept the donation and give details on how Family Promise helps the community.

**6.0 PUBLIC COMMENT.** Mr. Mussare opened the floor to public comment and none were received.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, April 28, 2015.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adjourned the Commissioners' Meeting at 10:37 a.m.