

Commissioners:

TONY R. MUSSARE
Chairman

ERNEST P. LARSON
Vice Chairman

JEFF W. RAUFF
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
April 2, 2015
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Mussare - Present
Commissioner Larson - Present
Commissioner Rauff - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:06 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and the following were received:

Jack McKernan from Loyalsock Township asked about the funding for item 5.1.

Kim Wheeler, of Planning, explained that it would be funded by a \$500,000 PHFA grant that was already received. It is a one time grant, but there will be opportunities to apply for it in the future.

Mr. McKernan asked if the United Way has been involved, and if it is for trying to manage existing programs.

Ms. Wheeler replied that it is to manage existing organizations with one lead agency.

Mr. McKernan stated his concern with the future funding of this program. He asked why Lycoming Housing Authority couldn't do it.

Mrs. Wheeler explained that they do have the opportunity to participate.

Kurt Hausammann, Director of Planning said this program is based on available funding. If the funding goes away, the program will go away.

Eileen Decker of Hepburnville asked a question on the salary board.

Mr. Mussare said it will be explained at that point.

2.0 ACTION ITEMS

- 2.1 ADOPT RESOLUTION 2015-12. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adopted resolution 2015-12 updating the list of assistant solicitors.
- 2.2 APPROVE PURCHASE FROM HUNTER & LOMISON. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved purchase of Generators for the 9-1-1 Towers in the amount of \$30,635.00 from Hunter & Lomison from Costars contract.
- 2.3 APPROVE PCCD GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved PCCD Intermediate Punishment Program grant application in the amount of \$720,000.
- 2.4 APPROVE GRANT RECEIPT FROM MILITARY & VETERANS AFFAIRS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved grant from Pennsylvania Dept of Military & Veterans Affairs in the amount of \$2,155.
- 2.5 APPROVE AGREEMENT WITH DIRECT ENERGY. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved agreement with Direct Energy for gas supply to county facilities.
- 2.6 APPROVE AGREEMENT WITH LUTRON. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the agreement with Lutron for Court House Lighting.
- 2.7 APPROVE AMENDMENT TO AGREEMENT WITH VISIONQUEST. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to agreement with VisionQuest for JPO.
- 2.8 APPROVE AMENDMENT TO PSA WITH KROFF CHEMICAL CO. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment 3 to agreement with Kroff Chemical Co, Inc. for LCRMS.
- 2.9 APPROVE PSA WITH JOHN ROCKS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with John Rocks, Inc.

- 2.10 APPROVE PSA WITH MUSIAK SAFETY CONSULTANT. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Musiak Safety Consultant.
- 2.11 APPROVE AMENDMENT TO PSA WITH EAGLE EQUIPMENT. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment 1 to professional service agreement with Eagle Equipment Corporation for maintenance.
- 2.12 APPROVE AMENDMENT TO PSA WITH DELTA DEVELOPMENT. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to agreement with Delta Development Group for countywide records management system extending it to July 31, 2015.
- 2.13 APPROVE AMENDMENT TO 2011 AGREEMENT WITH SEDA COG. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to professional and administrative agreement with SEDA-COG for 2011 CDBG.
- 2.14 APPROVE AMENDMENT TO 2012 AGREEMENT WITH SEDA COG. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to professional and administrative agreement with SEDA-COG for 2012 CDBG.
- 2.15 APPROVE AMENDMENT TO AGREEMENT WITH MONTGOMERY FIRE CO. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to sub grant agreement with Montgomery Fire Company for 2011 CDBG.
- 2.16 APPROVE AMENDMENT TO AGREEMENT WITH MONTGOMERY FIRE CO. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to sub grant agreement with Montgomery Fire Company for 2012 CDBG.
- 2.17 APPROVE PURCHASE FROM ARRAYA. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved purchase off COSTARS contract of hardware and services from Arraya Solutions in the amount of \$125,500.
- 2.18 APPROVE PURCHASE FROM ARRAYA. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved purchase off COSTARS contract of hardware and services from Arraya Solutions in the amount of \$103,000 for disk storage.
- 2.19 APPROVE PURCHASE FROM IMR. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved purchase off COSTARS contract of microfilm reader/scanner device from IMR

Digital in the amount of \$12,860 for the Prothonotary's Office.

2.20 APPROVE TDA CHANGES. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved TDA changes - Maintenance - add two (2) new Maintenance I positions, change name of one (1) Maintenance II position to Maintenance II-HVAC; Information Services - Networking & Systems - change name of Senior Network Engineer/DPS to Senior Network Engineer, remove Addressing Coordinator/GIS Specialist (move to DPS - Communications); Public Safety - Communications - change name of Communications Manager to Deputy Director/Communications Manager, add Addressing Coordinator/GIS Specialist (transferred Information Services), create one (1) new position - Senior Public Safety GIS Program Manager; District Attorney - addition of one Part-Time Temporary Assistant County Detective.

2.21 ACCEPT HUMAN RESOURCES REPORT. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), accepted the Human Resources Report through March 31, 2015. Roxanne Gehret explained the details of the human resources report.

Mr. Mussare recessed the Commissioners' Meeting at 10:45 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was absent.

3.2 UPDATE TO SALARY SCHEDULE - A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the update to the salary schedule for 3/31/15.

3.3 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adjourned the Salary Board at 10:46 a.m.

Mr. Mussare reconvened the Commissioners' Meeting at 10:46 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Kim Wheeler announced that Lycoming County is requesting proposals for consulting services for supporting housing

program. She detailed the process for this, noting it is modeled after successful existing programs. Roseanne Pelleschi thanked the Commissioners and Kim Wheeler for this. The homeless needs keep growing.

5.2 The Commissioners presented the following service pins:
10 years
 Bernard Weikel.
20 years
 Kurt Hausammann Jr.

5.3 The Commissioners presented a JWD pin to Cody Beck. Kevin DeParlos explained this award is for Mr. Beck's actions in saving an inmate from choking.

6.0 PUBLIC COMMENT. Mr. Mussare opened the floor to public comment and the following were received:
Jack McKernan of Loyalsock asked if the positions created in item 2.20 were going to be filled?
Mr. Mussare replied yes.
Mr. McKernan asked when the final numbers of 2014 be available?
Beth Johnston, Director of Fiscal Services, replied June 30, 2015.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, April 7, 2015.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adjourned the Commissioners' Meeting at 10:56 a.m.