

Commissioners:

TONY R. MUSSARE  
*Chairman*

ERNEST P. LARSON  
*Vice Chairman*

JEFF W. RAUFF  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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WILLIAMSPORT, PA 17701

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**Minutes of the Meeting of  
March 19, 2015  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner Mussare - Present  
Commissioner Larson - Present  
Commissioner Rauff - Present

Solicitor Smith - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:00 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

2.1 ENACT ORDINANCE 2015-02. A motion by Mr. Larson and seconded by Mr. Rauff and passed (Larson-yes; Rauff-yes; Mussare-yes; 3-0), enacted Ordinance 2015-02 for bond refinancing.

2.2 APPROVE HSDF CONTRACTS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved human services development fund contracts for the period July 1, 2014 to June 30, 2015:

- Jersey Shore Summer Recreation, Inc., for Life Skills educational services in the amount of \$4,000.
- Lycoming-Clinton Counties Commission for Community Action (STEP, Inc.) for Life Skills educational services in the amount of \$19,000.

- 2.3 APPROVE AMENDMENT TO CAPPa CONTRACT. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to human services development fund contract with the CAPPa increasing the contract amount from \$8,000 to \$16,000.
- 2.4 APPROVE AMENDMENT TO PSA WITH CHRISTINA MOLITERNO. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to professional service agreement with Christina Moliterno increasing it to \$7,070.
- 2.5 APPROVE AMENDMENT TO MOA WITH MUNCY BOROUGH. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to memorandum of understanding with Muncy Borough increasing ACT 13 funds for intersection improvement project.
- 2.6 APPROVE AGREEMENT WITH ARMY CORPS OF ENGINEERS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved agreement with Army Corps of Engineers for flood risk assessment study.
- Fran McJunkin presented a letter to the Commissioners from Muncy Bank & Trust in support of this (attached).
- 2.7 APPROVE ACT 13 AGREEMENT. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved Act 13 agreement with the City of Williamsport for phase 3 pathway to health not to exceed \$50,000.
- 2.8 APPROVE MOU WITH PORTER TOWNSHIP. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved memorandum of understanding for zoning administration with Porter Township.
- 2.9 APPROVE AGREEMENT WITH EPLUS TECHNOLOGIES. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved agreement with ePlus Technologies, Inc. for the DPS network upgrade not to exceed \$143,610.59.
- 2.10 APPROVE QUOTE FROM CLEVELAND BROTHERS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved quote from Cleveland Brothers for track rebuild in the amount of \$44,654.86.
- 2.11 APPROVE PARTICIPATION IN GREAT AMERICAN CLEANUP. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved participation in the PA Great American Cleanup from April 11 to May 4, 2015.

- 2.12 APPROVE INTERLOCAL CONTRACT WITH HGACBUY. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved interlocal contract with HGACBuy.
- 2.13 APPROVE PSA WITH VASALLO ENGINEERING. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Vasallo Engineering and Surveying for LCRMS.
- 2.14 AWARD CONTRACTS FOR RECYCLING BALER MATERIALS AND SUPPLIES. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), awarded contract for recycling baler materials & supplies to the following:
- Accent Wire Products for 12 Gauge Galvanized High Tensile Tying Wire- at \$60.50 per 100 lbs of a Stem; 10 Gauge Black Annealed Tying Wire at \$53.40 per 100 lbs of a Stem and ¾ Inch Metal Strapping at \$93.25 per Coil.
  - Recycling Equipment Corporation for 10 Gauge Annealed Tying Wire at \$57.61 per Box/Skid.
- 2.15 AWARD CONTRACT FOR FOOD PRODUCTS (2<sup>ND</sup> QUARTER). A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), awarded contracts for Food Products for the 2nd Quarter of 2015 to the following on a per item as needed basis: Keyco Distributers, Feesers, Inc., Sysco Food Services, Benjamin Foods.
- 2.16 ADOPT RESOLUTION 2015-10. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adopted resolution 2015-10 declaring property as surplus under \$1,000.
- 2.17 ADOPT RESOLUTION 2015-11. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adopted resolution 2015-11 declaring property as surplus over \$1,000.
- 2.18 APPROVE AMENDMENT TO PSA WITH PA VENDING EXPRESS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to professional service agreement with PA Vending Express for beverage and snack vending services.
- 2.19 APPROVE PURCHASE FROM EAGLE POINT GUN. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved purchase of ammunition from Eagle Point Gun for the Prison, APO, JPO and Sheriff departments in the amount of \$16,107.58.
- 2.20 APPROVE PURCHASE FROM FLAG ZONE. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved purchase from Flag Zone for Veteran Affairs in the amount of \$10,296.

2.21 APPROVE PURCHASE FROM ROGERS UNIFORMS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved purchase of bullet proof vests from Rogers Uniforms off of Costars contract in the amount of \$20,540.

2.22 APPROVE AMENDMENT TO PSA WITH SECURITAS SECURITY. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to professional service agreement with Securitas Security extending it to May 31, 2015.

**5.0 REPORTS / INFORMATION ITEMS.**

5.1 Dan Dorman announced that LCRMS is requesting bids for HDPE PVC Pipe & LFGWA.

5.2 Dan Dorman announced that LCRMS is requesting bids for 1-Used Yard Truck Tractor.

5.3 The Commissioners recognized Sandy Adams on her retirement. Tony Rampulla, Sandy's former supervisor, detailed her many accomplishments. Sandy recognized the employees she worked with both past and present and thanked them for the work they do.

**6.0 PUBLIC COMMENT.** Mr. Mussare opened the floor to public comment and none were received.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, March 31, 2015. No meetings 3/24 & 3/26.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adjourned the Commissioners' Meeting at 10:42 a.m.



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March 18, 2015

Lycoming County Commissioners:

I am sorry I cannot be in attendance for the County Commissioners meeting on Thursday, March 19<sup>th</sup>.

I would like to give my support, both as a resident of Muncy and as President and CEO of The Muncy Bank and Trust Company.

This mitigation study is very important for the residents of Muncy. Based on the age and type of structures in Muncy, we all need a better understanding of the type of work needed for mitigation. At this point, we have no idea what costs will be associated with different levels of mitigation.

The other very important facet of this study is to determine the cost benefit as it relates to reduced flood insurance premiums following mitigation.

It is my hope that the County will move forward with this important study, as it will be a huge benefit to our county residents.

Respectfully,

Daniel C. Berninger  
President & CEO