

Commissioners:

TONY R. MUSSARE
Chairman

ERNEST P. LARSON
Vice Chairman

JEFF W. RAUFF
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
February 26, 2015
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Mussare - Present
Commissioner Larson - Present
Commissioner Rauff - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:06 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE APPLICATION TO THE FIRST COMMUNITY FOUNDATION.. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved application to the First Community Foundation for a mini grant in the amount of \$10,000.

2.2 APPROVE PURCHASE FROM PHILLIPS OFFICE PRODUCTS. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved purchase of Sharp Copier for the Prison from Phillips Office Products off CoStars contract in the amount of \$10,489.

2.3 APPROVE MOU WITH LYCOMING HOUSING AUTHORITY. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved

memorandum of understanding with Lycoming County Housing Authority for Environmental Reviews.

2.4 APPROVE ACT 137 MONITORING CONTRACT WITH SEDA COG HOUSING. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved Act 137 monitoring contract with SEDA COG Housing Development Corporation for Grove Street Commons in the amount of \$10,000.

2.5 APPOINT TO ZONING HEARING BOARD (HAMM). A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved the Thomas Hamm to the Zoning Hearing board to fill the unexpired term ending 12/31/15.

2.6 ACCEPT HUMAN RESOURCES REPORT. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), accepted the Human Resources Report 2/26/15.

Mr. Mussare recessed the Commissioners' Meeting at 10:07 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 APPROVE SPECIAL DETECTIVES - A motion by Mrs. Rogers and seconded by Mr. Rauff and passed (3-0), approved 21 special detectives for the roving DUI checkpoints/Roving patrols.

3.3 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Rauff and passed (3-0), adjourned the Salary Board at 10:08 a.m.

Mr. Mussare reconvened the Commissioners' Meeting at 10:19 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Mya Toon announced LCRMS is requesting bids for a recycling baler materials & supplies.

6.0 PUBLIC COMMENT. Mr. Mussare opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, February 13, 2015.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), adjourned the Commissioners' Meeting at 10:09 a.m.