

Commissioners:

TONY R. MUSSARE
Chairman

ERNEST P. LARSON
Vice Chairman

JEFF W. RAUFF
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
February 12, 2015
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Mussare - Present
Commissioner Larson - Present
Commissioner Rauff - Present

Assistant Solicitor Wiley - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:00 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

Mr. Mussare recessed the Commissioners' Meeting at 10:01 a.m.

Mr. Mussare opened the Public Hearing for a Zoning Ordinance Amendment.

John Lavelle explained the update to the zoning ordinance that coincides with the update that the state made. He clarified the language.

No public comments were received.

Mr. Mussare closed the hearing at 10:05 a.m.

Mr. Mussare reconvened the Commissioners' Meeting at 10:05 a.m.

2.0 ACTION ITEMS

- 2.1 ENACT ORDINANCE 2015-01. A motion by Mr. Larson and seconded by Mr. Rauff and passed (Larson-yes; Rauff-yes; Mussare-yes; 3-0), enacted Ordinance 2015-01 for the zoning amendment.
- 2.2 AWARD CONTRACT TO JMT. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), awarded contract for Historic Resource Inventory consulting firm to JMT in the amount of \$31,501.92.
- 2.3 AWARD CONTRACTS FOR AGGREGATE PRODUCTS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), awarded contract on an as-needed basis for aggregate products to the following:
- Glenn O. Hawbaker, Inc.
 - Hanson Aggregate, PA LLC.
 - Eastern Industries, Inc.
 - Pikes Creek Asphalt & Crushed Stone.
- 2.4 AWARD CONTRACTS FOR RENTAL EQUIPMENT. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), awarded contracts for rental equipment on an as-needed basis to the following:
- Best Line Equipment
 - Cleveland Brothers Equipment Company, Inc.
 - Commonwealth Equipment Corporation
 - Equipment Depot
 - Emerald Equipment Systems
 - Groff Tractor & Equipment
 - Highway Equipment & Supply Company
 - Murrysville Machinery Company, LLC.
 - Lundy Construction Company, Inc.
 - Zartman Construction, Inc.
- 2.5 AWARD CONTRACTS FOR CONCRETE PRODUCTS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), awarded contract for concrete products on an as-needed basis to J & F Ready Mix Concrete.
- 2.6 AWARD CONTRACT FOR EQUIPMENT TIRES. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), awarded contract on an as-needed basis for equipment tires and tire repair to Bastian Tire & Auto Center and McCarthy Tire Service.
- 2.7 APPROVE PSA WITH MURRYSVILLE MACHINERY. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Murrysville Machinery Co. for RMS.
- 2.8 APPROVE AMENDMENT TO AGREEMENT WITH ROBERT A. HOFFA. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-

0), approved amendment to agreement with Robert A. Hoffa, Esq. for legal services not to exceed \$40,000.

- 2.9 APPROVE AGREEMENT FOR SAVIN. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved agreement with District Attorney's association for SAVIN in the amount of \$4,308.
- 2.10 APPROVE PSA WITH PHILLIPS SUPPLY. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Phillips Supply for copier maintenance for 2015.
- 2.11 APPROVE LOAN TO LCRA. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved loan of \$150,000 to the Lycoming County Recreation Authority.
- 2.12 APPROVE PSA WITH MOTOROLA. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Motorola.
- 2.13 APPROVE AMENDMENT TO AGREEMENT WITH IMR. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to agreement with IMR for Full Court.
- 2.14 APPROVE PSA WITH LARSON DESIGN GROUP. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Larson Design Group for county bridge 106 not to exceed \$439,523.31.
- 2.15 APPROVE PSA WITH PATH CB. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with PATH CB for JPO.
- 2.16 APPROVE PSA WITH PATH. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with PATH for JPO.

Mr. Mussare recessed the Commissioners' Meeting at 10:18 a.m.

4.0 BOARD OF ASSESSMENT REVISION

- 4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. Wheeland convened the Board of Assessment Revision at 10:18 a.m.
- 4.2 APPROVE REAL ESTATE REFUNDS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the following real estate refunds:

Parcel 43-006-603 for Weis Markets in the amount of \$4396.93.
Parcel 34-001-701 for Weis Markets in the amount of \$4266.99.
Parcel 75-002-216 for Michael Dunlap in the amount of \$498.38.

4.2 APPROVE REAL ESTATE EXEMPTION. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the real estate exemption for parcel 73-002-225 for Williamsport Hospital.

4.3 ADJOURN BOARD OF ASSESSMENT REVISION. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adjourned the Board of Assessment Revision at 10:19 a.m.

Mr. Mussare reconvened the Commissioners' Meeting at 10:19 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Mya Toon announced that Lycoming County is requesting bids for food products for the second quarter 2015.

6.0 PUBLIC COMMENT. Mr. Mussare opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, February 17, 2015.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adjourned the Commissioners' Meeting at 10:32 a.m.