

Commissioners:

TONY R. MUSSARE
Chairman

ERNEST P. LARSON
Vice Chairman

JEFF W. RAUFF
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
January 29, 2015
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Mussare - Absent
Commissioner Larson - Present
Commissioner Rauff - Present

Assistant Solicitor Wiley - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Larson convened the Commissioners Meeting 10:00 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Rauff and seconded by Mr. Larson and passed (2-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Larson opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE INVOICES FROM NHS. A motion by Mr. Rauff and seconded by Mr. Larson and passed (2-0), approved two invoices from NHS - Advance Program totaling \$11,895 for Juvenile Probation.

2.2 APPROVE PSA WITH AFFINITY FORENSIC SERVICES. A motion by Mr. Rauff and seconded by Mr. Larson and passed (2-0), approved professional service agreement with Affinity Forensic Services for the juvenile probation department.

2.3 APPROVE CONTRACT WITH CAPP. A motion by Mr. Rauff and seconded by Mr. Larson and passed (2-0), approved grant and monitoring contract with CAPP in the amount of \$35,000.

2.4 APPROVE AMENDMENT TO PSA WITH EMS. A motion by Mr. Rauff and seconded by Mr. Larson and passed (2-0), approved amendment to professional service agreement with Essential Management Solutions extending it to June 30, 2015.

2.5 APPROVE HUMAN RESOURCES REPORT. A motion by Mr. Rauff and seconded by Mr. Larson and passed (2-0), approved the Human Resources Report.

2.6 APPROVE TDA CHANGE. A motion by Mr. Rauff and seconded by Mr. Larson and passed (2-0), approved TDA change - Domestic Relations - Change a Clerk I to a Clerk III.

Mr. Larson recessed the Commissioners' Meeting at 10:08 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 APPROVE SALARY SCHEDULE UPDATE - A motion by Mrs. Rogers and seconded by Mr. Rauff and passed (3-0), approved an update to the salary schedule for 2015.

3.3 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Rauff and passed (3-0), adjourned the Salary Board at 10:08 a.m.

4.0 BOARD OF ASSESSMENT REVISION

4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. Larson convened the Board of Assessment Revision at 10:08 a.m.

4.2 APPROVE REAL ESTATE EXEMPTIONS. A motion by Mr. Rauff and seconded by Mr. Larson and passed (2-0), approved the following exemption requests:

| | |
|--------------|--------------------------------------|
| Parcel | Owner |
| 63-002-705 | First Community Foundation |
| 73-003-410 | Susquehanna Health Innovation Center |
| See attached | Williamsport Hospital |
| 73-002-100 | Williamsport Hospital |

4.3 ADJOURN BOARD OF ASSESSMENT REVISION. A motion by Mr. Rauff and seconded by Mr. Larson and passed (2-0), adjourned the Board of Assessment Revision at 10:09 a.m.

Mr. Larson reconvened the Commissioners' Meeting at 10:09 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners recognized the following for years of service:

10 Years

Nancy Ackley Fran McJunkin DeAnna Neidig.

Karen Dipalo Kerry Bennett Joe Peluso.

Mamie Kyle John Loisell Clemente Medo.

20 years

Misty Renn.

6.0 PUBLIC COMMENT. Mr. Larson opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Larson announced the next regularly scheduled meeting as a work session on Tuesday, February 3, 2015.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Rauff and seconded by Mr. Larson and passed (2-0), adjourned the Commissioners' Meeting at 10:22 a.m.

Williamsport Hospital Parking
Exemption 1/1/2015

| | | | | |
|-----|-----------------|------------|-----------|---------|
| 622 | High Street | 72-003-800 | Permanent | Parking |
| 620 | High Street | 72-003-801 | Permanent | Parking |
| 618 | High Street | 72-003-802 | Permanent | Parking |
| 703 | Maple Street | 72-003-803 | Permanent | Parking |
| 711 | Maple Street | 72-003-804 | Permanent | Parking |
| | Maple Street | 72-003-806 | Permanent | Parking |
| 719 | Maple Street | 72-003-808 | Permanent | Parking |
| 619 | Louisa Street | 72-003-809 | Permanent | Parking |
| 625 | Louisa Street | 72-003-811 | Permanent | Parking |
| 726 | Walnut Street | 72-003-812 | Permanent | Parking |
| 724 | Walnut Street | 72-003-813 | Permanent | Parking |
| 722 | Walnut Street | 72-003-814 | Permanent | Parking |
| 720 | Walnut Street | 72-003-815 | Permanent | Parking |
| 718 | Walnut Street | 72-003-816 | Permanent | Parking |
| 716 | Walnut Street | 72-003-817 | Permanent | Parking |
| 712 | Walnut Street | 72-003-818 | Permanent | Parking |
| 708 | Walnut Street | 72-003-819 | Permanent | Parking |
| 706 | Walnut Street | 72-003-820 | Permanent | Parking |
| 704 | Walnut Street | 72-003-821 | Permanent | Parking |
| 628 | High Street | 72-003-822 | Permanent | Parking |
| 708 | High Street | 73-003-200 | Permanent | Parking |
| 704 | High Street | 73-003-201 | Permanent | Parking |
| 700 | High Street | 73-003-202 | Permanent | Parking |
| 707 | High Street | 73-003-203 | Permanent | Parking |
| 709 | Walnut Street | 73-003-204 | Permanent | Parking |
| 711 | Walnut Street | 73-003-205 | Permanent | Parking |
| 713 | Walnut Street | 73-003-206 | Permanent | Parking |
| 715 | Walnut Street | 73-003-207 | Permanent | Parking |
| 721 | Walnut Street | 73-003-208 | Permanent | Parking |
| 723 | Walnut Street | 73-003-210 | Permanent | Parking |
| 736 | High Street | 73-003-418 | Permanent | Parking |
| 732 | High Street | 73-003-400 | Permanent | Parking |
| 730 | High Street | 73-003-401 | Permanent | Parking |
| 722 | High Street | 73-003-402 | Permanent | Parking |
| 724 | Campbell Street | 73-003-509 | Permanent | Parking |
| 720 | Campbell Street | 73-003-510 | Permanent | Parking |
| 716 | Campbell Street | 73-003-511 | Permanent | Parking |
| 714 | Campbell Street | 73-003-512 | Permanent | Parking |
| 712 | Campbell Street | 73-003-513 | Permanent | Parking |
| 710 | Campbell Street | 73-003-514 | Permanent | Parking |
| 708 | Campbell Street | 73-003-515 | Permanent | Parking |
| 706 | Campbell Street | 73-003-516 | Permanent | Parking |
| 704 | Campbell Street | 73-003-517 | Permanent | Parking |
| 700 | Campbell Street | 73-003-518 | Permanent | Parking |