

Commissioners:

TONY R. MUSSARE  
*Chairman*

ERNEST P. LARSON  
*Vice Chairman*

JEFF W. RAUFF  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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**Minutes of the Meeting of  
January 22, 2015  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner Mussare - Present  
Commissioner Larson - Present  
Commissioner Rauff - Present

Assistant Solicitor Wiley - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:00 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

***Mr. Mussare recessed the Commissioners' Meeting at 10:01 a.m.***

Mr. Mussare opened the public hearing for the CDBG Reallocation of Funds at 10:01 a.m.

Kristin McLaughlin from SEDA COG explained that this is for a budget modification for 2011 and 2012 project funds.

The 2011 funds are being moved from the Franklin Township project and the TVMA project to the Montgomery Carnival grounds project.

The 2012 funds are being moved from the Franklin Township project and the McIntyre/Ralston playground project to the Montgomery Carnival grounds project.

The floor was opened to public comment.

Robert "BJ" Bryer, assistant chief at the Montgomery Fire Department spoke in support of the project.

Mr. Mussare closed the hearing at 10:09 a.m.

***Mr. Mussare reconvened the Commissioners' Meeting at 10:09 a.m.***

## **2.0 ACTION ITEMS**

- 2.1 APPROVE REALLOCATION OF FUNDS LETTERS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved letters to DCED for 2011 & 2012 CDBG reallocation of funds.
- 2.2 ADOPT RESOLUTION 2015-07. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adopted resolution 2015-07 for indicating the certifying officer for environmental reviews related to US HUD funded projects.
- 2.3 APPROVE PSA WITH HEALTH NETWORK LABS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Health Network Laboratories for 2015.
- 2.4 APPROVE PSA WITH ENTERPRISE RENTAL. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Enterprise Rental for 2015.
- 2.5 APPROVE PSA WITH COMMONWEALTH EQUIP CORP. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Commonwealth Equip Corporation for 2015.
- 2.6 APPROVE PSA WITH FAIRBANKS SCALES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Fairbanks Scales for 2015.
- 2.7 APPROVE PSA WITH WEBB WEEKLY. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with WEBB Weekly for 2015.
- 2.8 APPROVE PSA WITH DELL MARKETING. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Dell Marketing for 2015.
- 2.9 APPROVE PSA WITH MEISER & EARL, INC. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Meiser & Earl, Inc. for 2015.

2.10 APPROVE AMENDMENT TO PSA WITH MICHAEL BAKER JR. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to professional service agreement with Michael Baker Jr, Inc. for the Chesapeake Bay Poll Reduct Plan for 2015.

2.11 APPROVE CERTIFICATION OF FUNDS FOR COUNTY AG LAND PRESERVATION. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved certification of funds for county ag land preservation.

2.12 APPROVE INVOICE FROM DOMINION VOTING. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved invoice from Dominion Voting in the amount of \$18,930.

2.12 APPROVE PSA WITH YOUTH SERVICES AGENCY. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Youth Services Agency for the 2014-2015 period for the juvenile probation office.

6.0 PUBLIC COMMENT. Mr. Mussare opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, January 27, 2015.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:17 a.m.