

Commissioners:

TONY R. MUSSARE
Chairman

ERNEST P. LARSON
Vice Chairman

JEFF W. RAUFF
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
January 15, 2015
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Mussare - Present
Commissioner Larson - Absent
Commissioner Rauff - Present

Assistant Solicitor Wiley - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:01 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2015-06. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0) Rauff and seconded by Mr. Mussare and passed (2-0), adopted resolution 2015-06 for the annual 911 authorization form.

2.2 APPROVE AGREEMENT WITH TIOGA COUNTY. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved agreement with Tioga County Department of Emergency Services for Dept. of Health EMS Council contract.

- 2.3 APPROVE ENGAGEMENT LETTER. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved underwriting engagement letter from Boenning & Scattergood.
- 2.4 APPROVE AMENDMENT TO PSA WITH SECURITAS. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved amendment to professional service agreement with Securitas for security services extending it to March 31, 2015.
- 2.5 APPROVE PSA WITH HAZELTON PATHOLOGY. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved professional service agreement with Hazelton Pathology for 2015 for the coroner's office.
- 2.6 APPROVE AMENDMENT TO PSA WITH TRC ENVIRONMENTAL. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved the amendment to professional service agreement with TRC Environmental Corp for environmental assessment service.
- 2.7 APPROVE INVOICE FROM ESRI. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved invoice from ESRI for licensing agreement in the amount of \$51,946.38
- 2.8 APPROVE INVOICES FROM SUNGARD. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved invoices from Sungard for eFinance in the total amount of \$85,937.92.
- 2.9 APPOINT TO PLANNING COMMISSION. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved Brett Taylor to Planning Commission to fill unexpired term ending 12/31/15.
- 2.10 APPOINT TO CONSERVATION DISTRICT. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved the following to the Conservation District:
Denise Tobin and Joseph Radley.
- 2.11 APPOINT SEDA COG REPRESENTATIVES. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved Tony Mussare as commissioner representative to SEDA COG, and Howard Fry as second representative.
- 2.12 APPROVE COMMISSIONER RESPONSIBILITIES. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved commissioner responsibilities (see attached).

5.0 REPORTS / INFORMATION ITEMS.

5.1 LCRMS is requesting bids for concrete products.

5.2 LCRMS is requesting bids for equipment tires & tire repair.

5.3 LCRMS is requesting bids for rental equipment.

5.4 LCRMS is requesting bids for aggregate products.

5.5 Controller Krista Rogers announced that the county once again received the Popular Annual Financial Report (PAFR) award for 2013.

5.6 The Commissioners recognized Dottie Burd on her retirement. Ann Gehret commented on her service to the county.

6.0 PUBLIC COMMENT. Mr. Mussare opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, January 20, 2015.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), adjourned the Commissioners' Meeting at 10:20 a.m.

COMMISSIONER RESPONSIBILITIES

CHAIRPERSON (TONY R. MUSSARE)

COUNTY

Human Resources	PCD
Assessment	WATS
Planning Commission (3rd Thursday 7:30 pm)	Prison Board (2 nd Friday)
Fiscal Services	Retirement Board (as needed)

OTHER

CCAP Special Committee	Route 15 Coalition
Chamber of Commerce Advisory Board	SEDA COG Board (4 th Wednesday)
MHMR - Joinder Board (3rd Wednesday 12:30 pm)	Joinder Executive Committee
Industrial Properties Corp. (3 rd Friday)	

VICE CHAIRMAN (ERNEST P. LARSON)

COUNTY

Cooperative Extension	Retirement Board (as needed)
Public Safety	Prison Board (2 nd Friday)
Resource Management Services	

OTHER

Ag Land Preservation	Recreation Authority
Conservation District	Chamber Board of Directors
Joinder Executive Committee	
Joinder Board	
Pine Creek Rails to Trails	

SECRETARY (JEFF W. RAUFF)

COUNTY

Maintenance	Retirement Board (as needed)
Information Services	Prison Board
Resource Management Services	Public Defender
Assessment	

OTHER

Bi County Office of Aging	STEP
Joinder Board Executive Committee	Joinder Board
WIB LEO	WATS
Library Board	