

Commissioners:

TONY R. MUSSARE  
*Chairman*

ERNEST P. LARSON  
*Vice Chairman*

JEFF W. RAUFF  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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**Minutes of the Meeting of  
January 8, 2015  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner Mussare - Present  
Commissioner Larson - Present  
Commissioner Rauff - Present

Solicitor Smith - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:01 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

2.1 PROCLAIM HUMAN TRAFFICKING AWARENESS MONTH. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), proclaimed January as Human Trafficking Awareness Month in Lycoming County.

2.2 ADOPT RESOLUTION 2015-01. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2015-01 appointing chief clerk.

2.3 ADOPT RESOLUTION 2015-02. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2015-02 designating Ernie Larson and Matthew McDermott to sign waste disposal agreements.

- 2.4 ADOPT RESOLUTION 2015-03. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2015-03 designating the Director of Administration to sign of lease agreements.
- 2.5 ADOPT RESOLUTION 2015-04. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2015-04 for signatures at C&N bank.
- 2.6 ADOPT RESOLUTION 2015-05. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved resolution 2015-05 for signature authority for Rail Transportation Assistance Program grant related documents.
- 2.7 APPROVE RAIL TRANSPORTATION GRANT AGREEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Rail Transportation Assistance Program grant agreement.
- 2.8 APPROVE REQUEST TO DCED. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved request to amend/extend agreement with DCED for the YWCA for 2010 funds.
- 2.9 APPROVE AMENDMENT TO SUBRECIPIENT MONITORING CONTRACT WITH STEP. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment to subrecipient monitoring contract with the YWCA for 2010 funds.
- 2.10 APPROVE PSA WITH VISIONQUEST. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement for 2014-2015 with VisionQuest for Juvenile Probation Department.
- 2.11 APPROVE PSA WITH EATON CORP. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved renewal of professional service agreement with Eaton Corporation for a period of three years in the amount of \$24,907/annually.
- 2.12 APPROVE ACT 137 CONTRACT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Act 137 monitoring contract with Lycoming Neighborhood Development Corporation in the amount of \$50,000.
- 2.13 APPROVE 201 EMPG APPLICATION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved 2015 Emergency Management Performance Grant application to PEMA in the amount of \$153,794.

2.14 APPROVE ADDENDUM TO TFAP AGREEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved addendum to The Emergency Food Assistance Program agreement.

2.15 AWARD CONTRACT TO FRED HAMM, INC. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved contract to Fred Hamm, Inc. for garbage removal.

2.16 APPROVE AMENDMENT TO AGREEMENT WITH FRED HAMM, INC. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment to agreement with Fred Hamm, Inc.

**5.0 REPORTS / INFORMATION ITEMS.**

5.1 The Commissioners presented the PCORP award for excellence in reporting to Karen Stopper.

**6.0 PUBLIC COMMENT.** Mr. Mussare opened the floor to public comment and none were received.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, January 13, 2015.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:30 a.m.