

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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**Minutes of the Meeting of
December 20, 2012
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Sees - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:04 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and the following was received:

Mr. Ochs of Scott Street Williamsport, is concerned with the brownfield project, and about the population to come.

2.0 ACTION ITEMS

2.1 APPROVE QUOTE FROM GREEN MACHINE, INC. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved quote from Green Machine, Inc. in the amount of \$86,951 for emergency repair of transfer station steel conveyor belt system.

2.2 APPROVE PSA WITH EPLUS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with ePlus in the amount of \$332,871.58 off of state contract.

- 2.3 APPROVE PSA WITH WINDSTREAM. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Windstream in the amount of \$3,724/month.
- 2.4 APPROVE PSA WITH CORNELL ABRAXAS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Cornell Abraxas for 2012-2013 for JPO.
- 2.5 APPROVE PSA WITH CLEAR VISION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Clear Vision for 2012-2013 for JPO.
- 2.6 APPROVE PSA WITH VISIONQUEST. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with VisionQuest for 2012-2013 for JPO.
- 2.7 APPROVE AMENDMENT TO AGREEMENT WITH GEORGE JUNIOR REPUBLIC. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment to agreement with George Junior Republic for 2012-2013 for JPO.
- 2.8 APPROVE MOU WITH JOINT RAIL AUTHORITY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved MOU with Joint Rail Authority for the FRA grant.
- 2.9 APPROVE GRANT RECEIPT FROM FRA. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved grant receipt from FRA in the amount of \$2,437,388.
- 2.10 APPROVE REVISIONS TO POLICIES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved revisions to the following policies of the County's Policy & Procedures Manual.
Policy 504.1 (Expense Reimbursement).
Policy 711 (Cell Phone).
Policy 1302 (Fuel Cards).
Policy 1301 (Purchasing).
- 2.11 APPROVE PSA WITH PHILLIPS SUPPLY COMPANY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Phillips Supply Company.
- 2.12 APPROVE PSA WITH A. JOHN DECARLE, MD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with A. John DeCarle, MD for public defender for psychiatric services.

- 2.13 APPROVE MOU WITH JOINDER. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved memorandum of understanding with Joinder (MHID).
- 2.14 APPROVE EZ PASS ACCOUNT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved EZPASS account for 10 vehicles.
- 2.15 APPROVE RASA GRANT MODIFICATION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved RASA grant project modification.
- 2.16 APPROVE PSA WITH RAUP WILEY & SHOLDER. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Raup, Wiley & Sholder for legal representation for the LCPC.
- 2.17 APPROVE GRANT APPLICATION TO DCED. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved grant application on behalf of Tiadaghton Valley Municipal Authority (TVMA), in an amount not to exceed \$200,000 to the DCED, and authorize SEDA COG to prepare the application.
- 2.18 APPROVE AGREEMENT OF SALE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved agreement of sale for 41 Mill Street.
- 2.19 APPROVE PSA WITH REAL SOLUTIONS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Real Solutions for flood damage reduction planning services.
- 2.20 APPROVE PSA WITH DON MARTINO. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Donald Martino, Esq. for PRCA cases not to exceed \$19,200.
- 2.21 APPROVE AMENDMENT TO AGREEMENT WITH MICHAEL RUDINSKI. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment to agreement with Michael Rudinski, Esq. for legal counsel services.
- 2.22 APPROVE TDA CHANGE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved TDA Change - DPS - delete Deputy Director/Communications Manager position effective 12/24.
- 2.23 APPROVE UPDATE TO POLICIES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved update to County's Policy & Procedures Manual for the following policies: 400 (job code listing) and 401 (pay scale).

Mr. Wheeland recessed the Commissioners' Meeting at 10:41 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 RMS OPERATIONS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Kevin N. Rodgers as full time replacement Equipment Operator - Pay grade 5 - \$14.13/hour effective 12/26/12.

3.5 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), adjourned the Salary Board at 10:41 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:42 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners recognized Mildred Fiester upon her retirement.

5.2 The Commissioners presented George Heiges and Ron Poust of Veterans' Affairs with JWD pins.

5.3 Bill Kelly did a presentation on State Brownfields.

5.4 Kim Wheeler made an announcement regarding PHARE.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and the following were received:

Mr. Ochs of Scott Street, Williamsport spoke on the Brownfields. Mr. Hausamman and Mr. Kelly will follow up on his concerns.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Mussare announced the next regularly meeting on Thursday, January 3, 2013. There will be no meetings December 25 and 27 or January 1, 8 and 10.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), adjourned the Commissioners' Meeting at 11:21 a.m.