

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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**Minutes of the Meeting of
December 13, 2012
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Sees - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:06 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 ADOPT RESOLUTION 2012-46. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), adopted resolution 2012-42 for the 2013 TDA.
- 2.2 ADOPT RESOLUTION 2012-46. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), adopted resolution 2012-43 for the five year capital plan.
- 2.3 ADOPT RESOLUTION 2012-46. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), adopted resolution 2012-44 for the 2013 budget.

- 2.4 ADOPT RESOLUTION 2012-46. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), adopted resolution 2012-45 setting the millage rate for 2013 at 4.75 mils.
- 2.5 ADOPT RESOLUTION 2012-46. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), adopted resolution 2012-46 setting the pre-determined ratio for 2013 at 100%.
- 2.6 APPROVE BOND PAYMENT. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved the payment in the amount of \$113,687.75 for the Guaranteed Revenue Bonds Series of 2011.
- 2.7 AWARD CONTRACTS FOR FOOD PRODUCTS. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved contracts for food products for 1st quarter 2013 on a per item basis to the following: Feeser's Inc., Benjamin Foods, Keyco Distributors.
- 2.8 APPROVE JABG APPLICATION. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved 2013 JABG application to PCCD in the amount of \$11,148.
- 2.9 AWARD CONTRACTS FOR RENTAL EQUIPMENT. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved contract for rental equipment on an as needed basis to the following: (Bonnie Fink)
Cleveland Brothers Equipment Company, Inc.
Highway Equipment & Supply Company.
Five Star Equipment.
Hertz Equipment Rental Corporation.
- 2.10 APPROVE FEE SCHEDULES. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved the 2013 fee schedules for tubgrinder use, landfill, and transfer station.
- 2.11 APPOINT 9-1-1 COORDINATOR. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), appointed Sandra Holdren as 9-1-1 coordinator to PEMA.
- 2.12 APPROVE AMENDMENT TO KEYSTONE COMMUNICATIONS AGREEMENT. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved amendment to agreement with Keystone Communications for radio stream gauges.
- 2.13 APPROVE AMENDMENT TO FRED HAMM AGREEMENT. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved amendment to agreement with Fred Hamm for trash removal services.
- 2.14 APPROVE AMENDMENT TO MAZZANTE DISPOSAL AGREEMENT. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0),

approved amendment to agreement with Mazzante Disposal for trash removal services.

- 2.15 APPROVE PSA WITH TRANE. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Trane for Courthouse Chiller for the period 2013-2015.
- 2.16 APPROVE PSA WITH ARRAYA. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Arraya not to exceed \$367,489.38.
- 2.17 APPROVE GRANT APPLICATION TO PADEP. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved grant application to PADEP in the amount of \$7,500 for environmental education video series.
- 2.18 APPROVE TDA CHANGE. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved TDA change - DA - Central Processing - add one part time Central Processing Officer position.
- 2.19 APPOINT TO BOARDS/AUTHORITIES. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), appointed to the following: (see attached)
Lycoming County Agriculture Land Preservation Board (3 year term).
Lycoming County Authority (5 year terms).
Lycoming County Industrial Development Authority (5 year terms).

Mr. Wheeland recessed the Commissioners' Meeting at 11:05 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 DA - CENTRAL PROCESSING - A motion by Mrs. Rogers and seconded by Mr. Mussare and passed (3-0), approved Timothy B. Nelson as part time Central Processing Officer - CPO - \$15.64/hour effective 12/19/12, not to exceed 1,000 hours annually.
- 3.3 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Mussare and passed (3-0), adjourned the Salary Board at 11:06 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 11:06 a.m.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 The Hartman Group presented a check in the amount of \$129,260 due to favorable loss experience with workers' comp. This is the 9th year in a row the county got money back.
- 5.2 Recognize the following upon their retirement:
Connie Turner.
Tim Nelson.
- 5.3 The Commissioners recognized Camp Cadet volunteers from County: Deb Reed, Deb McGee, Karen Miller & Tim Nelson.
- 5.4 The Commissioners recognize the Leadership Lycoming Class of 2013.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, December 18, 2012.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), adjourned the Commissioners' Meeting at 11:18 a.m.

Lycoming County Authorities, Boards and Commissions Appointments by the Board of Commissioners

Lycoming County Agriculture Land Preservation Board (3 year term)

Paul Wentzler (Chairman)		12/31/2013
Joseph Neyhart		12/31/2013
Larry Fry		12/31/2014
Joseph Haas		12/31/2014
Donald Hepburn	<i>Re-Appointed</i>	12/31/2015
Melanie McLane	<i>Re-Appointed</i>	12/31/2015
John Schon	<i>Re-Appointed</i>	12/31/2015

Lycoming County Authority (5 year terms)

Ronald Frick		12/31/2015
Dick Eberhart		12/31/2015
Joe Stewart		12/31/2016
G. Kent Bitner	<i>Re-Appointed</i>	12/31/2017
Daniel Clark		12/31/2013
David Heiney		12/31/2013
Robert Wise		12/31/2014

Lycoming County Industrial Development Authority (5 year terms)

Stephen M. Tasselli		12/31/2015
Jeffrey Bower		12/31/2016
Eric O'Connor		12/31/2016
Joseph Stewart		12/31/2016
Judy Sarett	<i>Re-Appointed</i>	12/31/2017
Ron Frick	<i>Re-Appointed</i>	12/31/2017
Richard Vanderlin, Esq.		12/31/2013