

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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**Minutes of the Meeting of
November 15, 2012
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Sees - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:02 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

Mr. Wheeland recessed the Commissioners' Meeting at 10:02 a.m.

Mr. Wheeland convened the Public Hearing for Gamble Township Zoning amendment.

Cliff Kanz presented an overview of the amendment. He discussed the July 12 public hearing concerns of the property owners relating to certain zoning areas.

Mary Ginter of Ulmer Road has 155 acres near the lake. She wishes her land would remain in Agriculture zoning (against the proposed change).

Cliff Kanz explained the impacts of zoning for Ms. Ginter's property as it is in Countryside zoning, which permits agriculture uses.

George & Ruth Cook stated they agree to the switch to Countryside zoning.

The hearing was adjourned at 10:11 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:11 a.m.

2.0 ACTION ITEMS

- 2.1 ENACT ORDINANCE 2012-4. A motion by Mr. Larson and seconded by Mr. Mussare and passed (Larson - yes, Mussare - yes, Wheeland - yes; 3-0), enacted Ordinance 2012-4 for Gamble Township Zoning amendment.
- 2.2 ENACT ORDINANCE 2012-4. A motion by Mr. Larson and seconded by Mr. Mussare and passed (Larson - yes, Mussare - yes, Wheeland - yes; 3-0), enacted Ordinance 2012-5 for bond refund.
- 2.3 APPROVE QUOTE FROM CUMMINGS AND SMITH. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved quote from Cummings and Smith for study on post closure work and closure work in an amount not to exceed \$19,500.
- 2.4 AWARD CONTRACT FOR BREAD PRODUCTS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), awarded the contract for bread products to Bimbo Bakeries.
- 2.5 APPROVE PURCHASE OF VEHICLES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved purchase of (2) 2013 Chevrolet Silverado in the amount of \$64,840 (each \$32,420) for the Coroner's Office, off of CoStars contract 025-003.
- 2.6 APPROVE GRANT RECEIPT FROM PCCD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the Juvenile Victim/Witness Services grant receipt from PCCD in the amount of \$16,638.
- 2.7 APPROVE AGREEMENT WITH YWCA. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved re-evaluation agreement with YWCA.
- 2.8 APPROVE PSA FOR SAVIN MAINTENANCE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with PCCD and the PA District Attorney's Association for Savin maintenance.
- 2.9 APPROVE PSA WITH JEFF ROWE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Jeff Rowe, Esq. for legal representation not to exceed \$20,000.
- 2.10 APPROVE CHILD WELFARE SERVICES CONTRACTS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved

the following child welfare services contracts for the period July 1, 2011 through June 30, 2012:
NHS Pennsylvania (foster care services) - \$28.72 to \$124.10/day.
Families United Network, Inc.
(foster care services) - \$26.11 to \$108.15/day.
(residential care services) - \$166.33 to \$195.16/day.
Behavioral Specialists Inc.
(Intensive Home Based Child & Family Services) - \$36.00/hour non MA rate and \$4.22/hour MA rate.

2.11 APPROVE CHILD WELFARE SERVICES CONTRACTS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the following child welfare services contracts for the period July 1, 2012 through June 30, 2013:
Behavioral Specialists Inc.
(Intensive Home Based Child & Family Services) - \$36.00/hour non MA rate and \$ 4.22/hour MA rate.
Salvation Army for Life Skills Educational services not to exceed \$30,000/year.

2.12 APPROVE HUMAN SERVICES DEVELOPMENT FUND CONTRACTS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the following Human Services Development Fund contracts for the period July 1, 2012 to June 30, 2013:
Confer Home Health Services, LLC for adult homemaker services in the amount of \$18,000.
American Rescue Workers for Emergency Shelter services in the amount of \$9,000.
YWCA, Liberty House for emergency shelter services in the amount of \$7,000.
Community Alliance for Progressive Positive Action (CAPPA) for Life Skills Education services in the amount of \$8,000.
Campbell Street Family, Youth and Community Association (The Center) for Life Skills Education services in the amount of \$8,000.
Jersey Shore Summer Recreation Program for Life Skills Education services in the amount of \$4,500.
Big Brothers/Big Sisters of the Central Susquehanna Valley.

2.13 APPROVE PSA WITH J. HOWARD LANGDON. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional services agreement with J. Howard Langdon Law Offices on behalf of John P. Pietrovitio for Guardian Ad Litem Services for the period July 1, 2012 to June 30, 2013 in the amount of \$3,000/month.

2.14 AWARD CONTRACTS FOR RENTAL EQUIPMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved contracts for rental equipment to the following on an as-needed basis:
Best Line Equipment.
Equipment Depot Pennsylvania, Inc.

2.15 APPROVE PSA WITH NRG CONTROLS NORTH, INC. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved

professional service agreement with NRG Controls North, Inc. for a period of three years.

2.16 ADOPT RESOLUTION 2012-39. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2012-39 for emergency repairs.

2.17 APPROVE AGREEMENT WITH WILLIAMSPORT MUNICIPAL AIRPORT AUTHORITY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved agreement with Williamsport Municipal Airport Authority in the amount of \$1 million for design and construction of airport terminal.

2.18 APPROVE AMENDMENT TO LR KIMBALL AGREEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment to agreement with LR Kimball for Solid Waste Plan.

2.19 APPROVE AGREEMENT WITH HUGHESVILLE WOLF AUTHORITY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved agreement of sale for phosphorus credits to Hughesville-Wolf Authority.

2.20 APPROVE AMENDMENT TO AGREEMENT WITH DELTA DEVELOPMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment to agreement with Delta Development increasing it by \$20,200 for CIB.

Mr. Wheeland recessed the Commissioners' Meeting at 10:32 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 DUI CENTER - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Brian Fioretti as part time replacement Special Detective - DET 2 - \$15.64/hour effective 11/16/2012, not to exceed 1,000 hours annually.

3.3 PRISON - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Ronald E. Bardo as full time replacement Correctional Officer I - Relief - COI - \$14.00/hour effective 11/26/2012.

3.4 PRISON - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Elizabeth A. Kemmerer as full time replacement Female Correctional Officer Relief M/F - COI - \$14.00/hour effective 11/26/2012.

3.5 RMS - OPERATIONS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Ricky A. Dyer as full time

replacement Gas Technician - Pay grade 6 - \$21.90/hour effective 11/25/12.

3.6 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), adjourned the Salary Board at 10:33 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:33 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Beth Johnston announced the 2012 budget to be on display November 15.

5.2 Jason Yorks announced that LCRMS is requesting bids for rental equipment (2nd request).

5.3 Kurt Hausammann announced the process for Act 13 Program correction: Not accepting application at this time.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, November 27, 2012. There will be no meetings November 20 & 22, 2012.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:39 a.m.