

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
November 1, 2012
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Absent

Solicitor Sees - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:05 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 ADOPT RESOLUTION 2012-38. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adopted resolution 2012-38 for CREBS.
- 2.2 ADOPT RESOLUTION 2012-39. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adopted resolution 2012-39 declaring a disaster emergency.
- 2.3 APPROVE AGREEMENT WITH CATERPILLER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved 2012 Master Field follow agreement with Caterpillar.

- 2.4 APPROVE PENNVEST SALE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved Pennvest sale of nutrient credits.
- 2.5 APPROVE NUTRIENT TRADING CONTRACTS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved nutrient trading contracts with Michael C. and Nancy Jarrett.
- 2.6 APPROVE PSA WITH VISION QUEST. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Vision Quest for JPO.
- 2.7 APPROVE AMENDMENT TO ROGERS UNIFORMS AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved amendment to agreement with Rogers Uniforms.
- 2.8 APPROVE GRANT APPLICATION TO FCF. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved grant application to the First Community Foundation Partnership of PA for a fathering grant in the amount of \$2,100.
- 2.9 APPROVE APPLICATION TO OUTREACH PROCESS PARTNERS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved grant application to the Outreach Process Partners for stormwater flood plain simulation model.

Mr. Wheeland recessed the Commissioners' Meeting at 10:14 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 RMS - SUPPORT SERVICES - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved the promotion of Tyrell A. Drick as full time replacement Welder - Pay grade 7 - \$19.25/hour effective 11/11/12.
- 3.3 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), adjourned the Salary Board at 10:15 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

- 4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mr. Wheeland convened the Board of Assessment Appeals at 10:15 a.m.
- 4.2 APPROVE REAL ESTATE REFUND. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved 2012 real estate refund for parcel 41-352-118.21 for Turkey Run Properties in the amount of \$5,584.91.

4.2 DENY REAL ESTATE REFUND REQUEST. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), denied the 2011 real estate refund request for parcel 41-352-118.21 for Turkey Run Properties.

4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adjourned the Board of Assessment Appeals at 10:16 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:16 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Dave Bonus announced that LCRMS is requesting bids for surplus electrical equipment (2nd time).

5.2 Mya Toon announced that Lycoming County is requesting bids for food products.

5.3 Mya Toon announced that Lycoming County is requesting bids for digitalization & dissemination of records Phase II.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, November 13, 2012. There will be no meetings November 6 & 8, 2012.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adjourned the Commissioners' Meeting at 10:32 a.m.