

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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**Minutes of the Meeting of
August 2, 2012
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Sees - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:03 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 ADOPT RESOLUTION 2012-25. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2012-25 declaring property as surplus.
- 2.2 APPROVE AMENDMENT WITH KROFF CHEMICAL COMPANY, INC. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment to agreement with Kroff Chemical Company, Inc.
- 2.3 ADOPT RESOLUTION 2012-24. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2012-24 for Penn DoT DUI grant.

- 2.4 APPROVE PURCHASE FROM APPLE AUTOMOTIVE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved purchase of Equinox from Apple Automotive off of state contract in the amount of \$23,985.
- 2.5 APPROVE MATP ALLOCATION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Medical Assistance Transportation Program 2012 to 2013 allocation in the amount of \$1,414,067.
- 2.6 APPROVE MATP PARTICIPANT AGREEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Medical Assistance Transportation Program 2012 participant agreement and Assurance of Compliance.
- 2.7 APPROVE SUB CONTRACT WITH STEP. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved subrecipient contract with STEP for 2012-2013 Medical Assistance Transportation Program.
- 2.8 APPROVE AGREEMENT WITH GOVDEALS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved agreement with GovDeals for online auction services on an as needed basis.
- 2.9 APPROVE AMENDMENT TO AGREEMENT WITH ENVIRONMENTAL PRODUCTS & SERVICES OF VERMONT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment to agreement with Environmental Products & Services of Vermont for hazardous materials response team services.
- 2.10 APPROVE PSA WITH DR. MICHELLE SKINNER. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Dr. Michelle Skinner for physician services at the Prison.
- 2.11 APPROVE INVOICE FROM DINSMORE & SHOHL. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved invoice from Dinsmore & Shohl in the amount of \$11,509.36.
- 2.12 APPROVE PSA WITH COMMUNITY SOLUTIONS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Community Solutions 2012-2013 for JPO.
- 2.13 APPROVE HMGP GRANT AGREEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved HMGP Grant agreement 4030-01.
- 2.14 APPROVE SUB AGREEMENT WITH OLD LYCOMING TOWNSHIP. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved subrecipient agreement with Old Lycoming Township in the amount of \$145,600.

- 2.15 APPROVE SUB AGREEMENT WITH LEWIS TOWNSHIP. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved subrecipient agreement with Lewis Township in the amount of \$1,767,226.
- 2.16 APPROVE SUB AGREEMENT WITH LEWIS TOWNSHIP. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved subrecipient agreement with Lewis Township in the amount of \$356,860.
- 2.17 APPROVE SUB AGREEMENT WITH MONTOURSVILLE BOROUGH. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved subrecipient agreement with Montoursville Borough in the amount of \$783,676.
- 2.18 APPROVE SUB AGREEMENT WITH HEPBURN TOWNSHIP. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved subrecipient agreement with Hepburn Township in the amount of \$356,860.
- 2.19 APPROVE SUB AGREEMENT WITH HEPBURN TOWNSHIP. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved subrecipient agreement with Hepburn Township in the amount of \$522,764.
- 2.20 APPROVE SUB AGREEMENT WITH PENN TOWNSHIP. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved subrecipient agreement with Penn Township in the amount of \$783,676.
- 2.21 APPROVE QUITCLAIM DEED. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved quitclaim deed with Carrie Mae Bolin.

Mr. Wheeland recessed the Commissioners' Meeting at 10:22 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was absent.
- 3.2 DOMESTIC RELATIONS - A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the reclassification of Zebulon K. Eshelman as full time Domestic Relations Officer - Pay grade 9 - \$39,155.82/annually effective 8/5/2012.
- 3.3 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Salary Board at 10:22 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:22 a.m.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 Mya Toon announced that Lycoming County is requesting bids for 4th quarter food products.
- 5.2 Michael Hnatin announced that LCRMS is requesting bids for the sale of 1 megawatt landfill gas fired electrical generation equipment and accessories.
- 5.3 Presentation of Mock Check by LCCPASR. Shirley Crawley of Hughesville explained the many volunteer hours that retired school personnel have donated.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and the following were received:

Scott Miller of Tucker Street in Williamsport commented on three items. The first was that he is in favor of the voter ID law. If there is fraud, he feels that this law will help clear it up. The second item was that he hopes to see an expansion of services on the government services channel. He suggested that the Chamber of Commerce should look at what is being done in Winchester, VA. The last item relates to schools closing throughout the county. He feels that his property value will go down when the school near his home closes. He thinks that the property transfer cost should be the assessed value.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, August 12, 2012. There will be no meetings August 7 or 9, 2012.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:32 a.m.