

Commissioners:

JEFF C. WHEELAND  
*Chairman*

ERNEST P. LARSON  
*Vice Chairman*

TONY R. MUSSARE  
*Secretary*



ANN M. GEHRET  
*Director of Administration  
and Chief Clerk*

N. RANDALL SEES  
*Solicitor*

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**Minutes of the Meeting of  
July 5, 2012  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner Wheeland - Present  
Commissioner Larson - Present  
Commissioner Mussare - Present

Solicitor Sees - Present

**1.0 OPERATIONS**

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:02 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

- 2.1 ADOPT RESOLUTION 2012-21 A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2012-21 for SWAT.
- 2.2 APPROVE GRANT AGREEMENT WITH DEP. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved grant agreement with the Department of Environmental Protection for Emergency Watershed Protection.
- 2.3 APPROVE PSA WITH SCHEMERY ZICOLELLO. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Schemery Zicoello to serve as conflicts attorney not to exceed \$35,000/annually effective July 1, 2012.

- 2.4 APPROVE GRANT RECEIPT FROM STATE JUSTICE INSTITUTE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved grant receipt from the State Justice Institute in the amount of \$12,200.
- 2.5 APPROVE GRANT APPLICATION FO THE FIRST COMMUNITY FOUNDATION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved grant application to The First Community Foundation in the amount of \$32,453 and authorize the Chairman to sign.
- 2.6 AWARD CONTRACT TO CUSTOM CONTAINER SOLUTIONS, LLC. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved partial contract for 5 additional new recycling drop-off site containers to Custom Container Solutions, LLC. in the total amount of \$32,200.
- 2.7 APPROVE AIR QUALITY PLAN. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Air Quality Plan submission to PA Department of Environmental Protection.
- 2.8 APPROVE AIR QUALITY PERMIT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Air Quality General Permit 03 submission to PA Department of Environmental Protection.
- 2.9 PROCLAIM 125<sup>TH</sup> ANNIVERSARY OF RALSTON. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Saturday, July 7, 2012 as the "125<sup>th</sup> Anniversary of Ralston".

***Mr. Wheeland recessed the Commissioners' Meeting at 10:10 a.m.***

### **3.0 SALARY BOARD**

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 RMS - OPERATIONS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved the reclassification of Franklin R. Wertz Jr. as Full Time Equipment Operator - Pay grade 6 - \$15.39/hour effective 7/8/12.
- 3.3 DUI CENTER - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Robert H. Williamson as part time replacement Special Detective - DET -\$15.64/hour effective 7/5/12, not to exceed 1,000 hours annually.
- 3.4 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), adjourned the Salary Board at 10:11 a.m.

**4.0 BOARD OF ASSESSMENT APPEALS**

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mr. Wheeland convened the Board of Assessment Appeals at 10:11 a.m.

4.2 APPROVE REAL ESTATE REFUNDS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the following real estate refunds:

Parcel	Owner	Amount
40-006-0206	SWM c/o Andritz	\$ 121.89.
40-006-0300	SWM c/o Andritz	\$ 163.91.
37-003-0146	Andritz Inc.	\$1186.98.
38-001-0137	Andritz Inc.	\$2581.37.
09-284-0121.H	James Conway	\$ 114.93.

4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Board of Assessment Appeals at 10:12 a.m.

*Mr. Wheeland reconvened the Commissioners' Meeting at 10:12 a.m.*

**5.0 REPORTS / INFORMATION ITEMS.**

5.1 Michael Hnatin announced that LCRMS is requesting bids for one used Tank Wagon Fuel Truck.

**6.0 PUBLIC COMMENT.** Mr. Wheeland opened the floor to public comment and none were received.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, July 10, 2012.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:13 a.m.