

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
June 21, 2012
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Absent
Commissioner Mussare - Present

Assistant Solicitor Read - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 AWARD CONTRACT. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), awarded contract for food products on a per item basis to Feesers, Inc., and Keyco Distributors.

2.2 PROCLAIM LEADERSHIP LYCOMING DAY. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), proclaimed Thursday, June 21, 2012, as Leadership Lycoming Day.

2.3 AWARD CONTRACT TO CUSTOM CONTAINER SOLUTIONS. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), awarded partial contract for new recycling drop off site containers to the lowest compliant bidder, Custom Container Solutions; in the amount of \$44,100.

2.4 APPROVE PSA WITH DTA. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Diversified Treatment Alternatives for JPO for 2010-2011.

2.5 APPROVE PSA WITH DTA. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Diversified Treatment Alternatives for JPO for 2011-2012

Mr. Wheeland recessed the Commissioners' Meeting at 10:08 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 DISTRICT ATTORNEY - DUI CENTER - A motion by Mrs. Rogers and seconded by Mr. Mussare and passed (3-0), approved the Jonathan P. DePrenda as part time replacement Special Detective - DET - \$15.64/hour effective 6/25/2012, and District Attorney - DUI Center - Joshua K. Bell as part time replacement Special Detective - DET - \$15.64/hour effective 6/25/2012.

3.3 COOPERATIVE EXTENSION - A motion by Mrs. Rogers and seconded by Mr. Mussare and passed (3-0), approved Barbara J. Davenport as full time replacement Clerk IV - Pay grade 5 - \$14.92/hour effective 6/24/2012.

3.4 COURTS - JUDE BUTTS - A motion by Mrs. Rogers and seconded by Mr. Mussare and passed (3-0), approved Paula J. Confer as full time replacement Executive Secretary - Pay grade 5 - \$19.60/hour effective 6/24/2012.

3.5 DPS - EMERGENCY MANGEMENT - A motion by Mrs. Rogers and seconded by Mr. Mussare and passed (3-0), approved the reclassification of Tommie L. Smith as full time EMA Administrative Assistant - Pay grade 6 - \$15.85/hour effective 6/24/2012.

3.5 PCD - A motion by Mrs. Rogers and seconded by Mr. Mussare and passed (3-0), approved the Kim Wheeler as full time replacement Community Development/Lead Planner - Pay grade 10 - \$55,000/annually effective 7/23/2012.

3.6 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Mussare and passed (3-0), adjourned the Salary Board at 10:10 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mr. Wheeland convened the Board of Assessment Appeals at 10:10 a.m.

4.2 APPROVE REAL ESTATE REFUNDS. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved the following real estate refunds:

Parcel	Owner	Amount
33-001-410	Reed Irrev Grantor Trust	\$151.10.
26-329-156	Ruth Pile	\$113.16.
34A-010-211	Robert & Kristen Pulizzi	\$187.30.
69-004-505	Cade Ponderosa	\$ 74.33.

4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Musssare and seconded by Mr. Wheeland and passed (2-0), adjourned the Board of Assessment Appeals at 10:11 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:11 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners presented the following Service Pins:
10 years Matt Gotshall APO.
20 years Vicki Bolay APO.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, June 26, 2012.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:11 a.m.