

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
June 14, 2012
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Sees - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 ADOPT RESOLUTION 2012-20. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved resolution 2012-20 for agreement with PennDOT for Riverwalk.
- 2.2 APPROVE AGREEMENT WITH PENNDOT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved agreement with PennDOT for Riverwalk.
- 2.3 AWARD CONTRACT TO LB WATER SERVICE LLC. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved contract for HDPE PVC pipe & accessories schedule A to LB Water Service, Inc. in the amount of \$41,753.20.

- 2.4 AWARD CONTRACT TO FORRER SUPPLY CO. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved contract for landfill well drilling price schedule B materials to Forrer Supply Co. in the amount of \$10,667.55.
- 2.5 AWARD CONTRACT TO LANDMARC ENVIRONMENTAL SYSTEM. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved contract for 2012 landfill gas well drilling services project to Landmarc Environmental System on an as-needed basis.
- 2.6 APPROVE AGREEMENT WITH CLEVELAND BROTHERS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved rental agreement with Cleveland Brothers Equipment Company for an excavator for a two week period in the amount of \$3,258.
- 2.7 APPROVE PSA WITH GLEN MILLS SCHOOLS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Glen Mills Schools for JPO.
- 2.8 APPROVE SUB AGREEMENT WITH LYCOMING COUNTY SAFE KIDS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved subrecipient agreement with Lycoming County Safe Kids for Child Prevention Grant in the amount of \$4,949.60.
- 2.9 AWARD CONTRACT TO KEVIN E. RAKER CONSTRUCTION, INC. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), awarded contract for concrete surfaces to Kevin E. Raker Construction, LLC in the amount of \$18,483.42.
- 2.10 APPROVE QUOTE FROM FRIEDMAN ELECTRIC. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved quote from Friedman Electric for the first floor lighting system for the Courthouse in the amount of for \$98,500 off of state contract.
- 2.11 APPROVE TRANSFER TO RETIREMENT FUND. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved transfer of \$106,188 from the general fund to the retirement fund for the 2011 annual required contribution per actuarial valuation.
- 2.12 APPROVE PSA WITH WILLIAM MIELE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved renewal of professional service agreement with William Miele, Esq for Public Defender services in the amount of \$72,000/annually.

Mr. Wheeland recessed the Commissioners' Meeting at 10:14 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mr. Wheeland convened the Board of Assessment Appeals at 10:14 a.m.

4.2 APPROVE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the following real estate refunds:

Parcel	Owner	Amount
26-330.1-219.03	Donald Fisher	\$604.07.
48-252-115-001	Jane Boyzk	\$ 13.07.
48-003-109	McCracken Trust	\$ 28.87.
56-311-130	Jeffrey & Melissa Thomas	\$252.20.

4.3 APPROVE CHANGE OF VALUE NOTICES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the 498 change of value notices.

4.4 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Board of Assessment Appeals at 10:15 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:15 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners presented a 20 year service pin to Stacie Bortz, MDJ Carn.

5.2 Dave Bonus announced that LCRMS is requesting bids for 2012 new round bale processor.

5.3 Dave Bonus announced that LCRMS is requesting bids for 1 used 2000 or newer tank wagon fuel truck.

5.4 Mya Toon announced that Lycoming County is requesting bids for inmate detention supplies & clothing.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, June 19, 2012.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:17 a.m.