

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
June 5, 2012
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Sees - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:05 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

The following bids were opened:

Concrete Surfaces at Prison (4 bidders).
HDPE PVC Pipe & Gas Well Drilling(5 bidders).
Landfill Well Drilling (4 bidders).
Recycling Containers (4 bidders).

2.0 ACTION ITEMS

2.1 APPROVE PSA WITH TIOGA COUNTY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approve professional service agreement with Tioga County Department of Human Services for the Juvenile Probation Office.

2.2 APPROVE PSA WITH CLARK CONTROL SYSTEMS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approve

professional service agreement with Clark Control Systems for Third Street Plaza.

- 2.3 APPROVE INVOICE FROM PTS OF AMERICA LLC. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approve invoice from PTS of America, LLC in the amount of \$453.15.
- 2.4 APPROVE FILING FOR CREBS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approve filing of a change of use request with the IRS regarding Clean Energy Renewable Bonds.
- 2.5 APPROVE AIR QUALITY PERMIT SUBMISSION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approve air quality permit submission to DEP.
- 2.6 APPROVE DEP CONSENT ASSESSMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approve DEP consent assessment in the amount of \$1,500.00.
- 2.7 APPROVE TDA CHANGE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approve TDA Change - Fiscal Services - addition of one temporary part time Fiscal Technician - Pay grade 6.

Mr. Wheeland recessed the Commissioners' Meeting at 10:25 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 COURTS - JUDGE MCCOY - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved reclassification of Francesca R. Schultz as full time Law Clerk II - Pay grade 11 - \$46,924.30/annually, effective 5/27/2012.
- 3.3 FISCAL SERVICES - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Donna R. Brown as temporary part time Fiscal Technician - Pay grade 6 - \$14.30/hour effective 6/5/2012, not to exceed 1,000 hours annually.
- 3.4 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), adjourned the Salary Board at 10:26 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:26 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Michael Hnatin introduced the intern at RMS, Michael Seewald.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session Planning Session on Tuesday, June 12, 2012. No meeting Thursday, June 7.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:28 a.m.