

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
May 10, 2012
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Sees - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:00 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 PROCLAIM CORRECTIONS EMPLOYEE WEEK. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved May 6-12, 2012 as Corrections Employee Week in Lycoming County.
- 2.2 ADOPT RESOLUTION 2012-18. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2012-18 for the 9-1-1 Plan.
- 2.3 APPROVE AGREEMENT WITH CLEVELAND BROTHERS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved equipment rental agreement with Cleveland Brothers Equipment Company for a period of one month in the amount of \$7,290.

- 2.4 AWARD CONTRACT TO MIDATLANIC MACHINERY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), awarded contract for purchase of mobile screening plant with accessories to Midatlantic Machinery, Inc less trade, in the amount of \$ \$202,977.24.
- 2.5 APPROVE AMENDMENT TO AGREEMENT WITH STAIMAN BROTHERS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment 1 to agreement with Staiman Brothers for corrugated cardboard for a two year extension.
- 2.6 AWARD CONTRACT TO W.F.WELLEVER & SON. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), awarded contract to W. F. Welliver & Son, Inc, for 1- New 2012 Power Trac PT-1850 heavy duty all wheel drive slope mower in the total amount of \$46,000.
- 2.7 APPROVE INVOICE FROM PTS OF AMERICA. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved invoice from PTS of America, LLC in the amount of \$1,274.90.
- 2.8 APPROVE QUOTE FROM ARRAYA SOLUTIONS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved quote from Arraya Solutions for 1 year licensing and support for VMWare in the amount of \$27,779.30 off of COSTARS contract.
- 2.9 APPROVE 2012 LIQUID FUELS ALLOCATIONS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved 2012 Liquid Fuels allocations to municipalities.
- 2.10 APPROVE FATHERHOOD GRANT MODIFICATION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Fatherhood Grant project modification request to PCCD.
- 2.11 APPROVE REVISION TO POLICY 511. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved revision to Policy 511 (Uniform Policy) authorizing Domestic Relations to receive uniforms.
- 2.12 AWARD SURPLUS PROPERTY TO MARK COLTON. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), awarded surplus property to Mark Colton in the amount of \$250.

Mr. Wheeland recessed the Commissioners' Meeting at 10:29 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Deputy Controller Miller was present.

3.2 DPS COMMUNICATIONS - A motion by Mr. Larson and seconded by Mr. Mussare and passed (4-0), approved Communications - James W. Gilbert as full time replacement Telecommunicator I - Pay grade 5 - \$14.13/hour effective 5/14/2012, and
DPS - Communications - Michelle M. Misquitta as full time replacement Telecommunicator I - Pay grade 5 - \$14.13/hour effective 5/14/2012, and
DPS - Communications - Justin M. Hakes part time to full time Telecommunicator I - Pay grade 5 - \$14.13/hour effective 5/13/2012, and
DPS - Communications - Eric J. Michael as full time replacement Telecommunicator I - Pay grade 5 - \$14.13/hour effective 5/14/2012.

3.3 PRISON - A motion by Mr. Larson and seconded by Mr. Mussare and passed (4-0), approved Lori L. Miller as full time replacement Female Correctional Officer-Relief/Cook - COI - \$12.83/hour effective 5/13/2012.

3.4 PRE RELEASE - A motion by Mr. Larson and seconded by Mr. Mussare and passed (4-0) approved the reclassification of John O. Forrester as full time Resident Supervisor - Pay grade 6 - \$15.39/hour effective 5/13/2012.

3.5 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (4-0), adjourned the Salary Board at 10:31 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:31 a.m.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 Dave Bonus announced that LCRMS is requesting bids for LFG Well Drilling.
- 5.2 Mya Toon announced that Lycoming County is requesting bids for concrete replacement services at the prison.
- 5.3 Mya Toon announced that Lycoming County is requesting bids for food products.
- 5.4 The Commissioners recognized Deb Noviello on her retirement. Paulette Clementoni spoke about her service.
- 5.5 The Commissioners presented JWD pins to the following:
Lieutenant Josh Rogers, Officers Rhon Kuhns, Jacob Summers, and Michael Weymer.
Kevin DeParlos talked about their service.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, May 15, 2012.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:32 a.m.