

Commissioners:

JEFF C. WHEELAND  
*Chairman*

ERNEST P. LARSON  
*Vice Chairman*

TONY R. MUSSARE  
*Secretary*



ANN M. GEHRET  
*Director of Administration  
and Chief Clerk*

N. RANDALL SEES  
*Solicitor*

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**Minutes of the Meeting of  
April 12, 2012  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner Wheeland - Present  
Commissioner Larson - Present  
Commissioner Mussare - Present

Solicitor Sees - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:03 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

***Mr. Wheeland recessed the Commissioners' Meeting at 10:15 a.m.***

Mr. Wheeland convened the public hearing for Penn College of Technology TEFRA at 10:15 a.m.  
Ann Pepperman, solicitor for Penn College explained that this is a refinancing of existing bonds.  
Suzanne Stopper from the College added that this was to take advantage of interest rate savings.  
Mr. Wheeland opened the floor to public comment on this hearing, and none were received.  
Mr. Wheeland adjourned the public hearing at 10:17 a.m.

***Mr. Wheeland reconvened the Commissioners' Meeting at 10:17 a.m.***

## **2.0 ACTION ITEMS**

- 2.1 ADOPT RESOLUTION 2012-13. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2012-13 for Penn College TEFRA.
- 2.2 ADOPT RESOLUTION 2012-14. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2012-14 for admitting Blair County to the Joint Rail Authority.
- 2.3 PROCLAIM TELECOMMUNICATOR WEEK. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), proclaimed April 8 - 14 as Telecommunicator Week in Lycoming County.
- 2.4 APPROVE NUTRIENT CREDIT AGEEMENTS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved nutrient credit agreement with Michael & Vanessa L. Sherman, Arthur Robert Morrison & Gloria E. Morrison, Walter L. Worthington Jr. & Wesley Worthington, Joan L. Londaon & J. Harold London, Ernest & Eileen Brown, Evan & Amy Brown.
- 2.5 APPROVE LEGAL SERVICES INVOICE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved legal services invoice with Ralph Haber in the amount of \$15,107.50.
- 2.6 APPROVE GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approve grant application to PCCD for DDT in the amount of \$33,137.

***Mr. Wheeland recessed the Commissioners' Meeting at 10:40 a.m.***

## **3.0 SALARY BOARD**

- 3.1 CONVENE SALARY BOARD. Controller Rogers was absent.
- 3.2 DOMESTIC RELATIONS - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Carey L. Stine as full time promotion to replacement Clerk III - Pay Grade 4 - \$12.95/hour effective 4/15/12,
- 3.3 MAINTENANCE - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved David N. Allen as full time replacement Maintenance I - Pay grade 4 - \$12.95/hour effective 4/16/12.
- 3.4 PRISON - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved - Joshua J. Rogers promotion to full time replacement Lieutenant - Pay grade 9 - \$21.40/hour effective 4/29/12.

3.5 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Salary Board at 10:41 a.m.

*Mr. Wheeland reconvened the Commissioners' Meeting at 10:41 a.m.*

**5.0 REPORTS / INFORMATION ITEMS.**

5.1 The Commissioners presented a JWD to Leslie Kilpatrick. Sam Harrison commented on her accomplishment of equipping the court rooms with stationary video conferencing equipment.

5.2 The Commissioners presented the following service pins:  
10 Year Service Pins:

April McDonald Courts.  
Rich Shief RMS.

20 Year Service Pins:

Melinda McWilliams DA.  
Ned Trowbridge Info Services.

5.3 The Commissioners presented a check to Jamie Caputo for the PA Food Bank.

5.4 John Yingling introduced the following new employees:  
Jeff Hutchins and Donna Anderson from the 9-1-1 center.

5.5 Mr. Wheeland announced Prison Board will meet Friday, April 13 at 8:30 a.m. in the Board Room.

**6.0 PUBLIC COMMENT.** Mr. Wheeland opened the floor to public comment and none were received.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, April 17, 2012.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:47 a.m.