

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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**Minutes of the Meeting of
March 1, 2012
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Absent
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Sees - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Larson convened the Commissioners Meeting 10:00 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Larson opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2012-09. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), adopted resolution 2012-09 directing the investigation of funding alternatives.

2.2 ADOPT RESOLUTION 2012-10. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), adopted resolution 2012-10 per IRS guidelines.

2.3 APPROVE AMENDMENT TO AGREEMENT WITH L. ROBERT KIMBALL & ASSOC. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved amendment to agreement with L. Robert Kimball & Associates for the regional solid waste plan increasing the amount by \$20,000.

- 2.4 APPROVE PSA WITH YOUTH SERVICES AGENCY. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved professional service agreement with Youth Services Agency for the juvenile probation office.
- 2.5 APPROVE PSA WITH CENTRE COUNTY SERVICES AGENCY. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved professional service agreement with Centre County Services Agency for the juvenile probation office.
- 2.6 APPROVE AGREEMENT WITH CCAP FOR APO. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved data quality support agreement with CCAP for the adult probation office.
- 2.7 APPROVE KEYSTONE GRANT RECEIPT. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved Keystone Recreation, Park and Conservation Fund Grant receipt in the amount of \$3,000.
- 2.8 APPROVE SUBRECIPIENT AGREEMENT WITH THE JAMES V. BROWN LIBRARY. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved sub-recipient agreement with the James V. Brown Library in the amount of \$3,000.
- 2.9 ADOPT RESOLUTION 2012-11. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), adopted resolution 2012-11 for emergency repair of recycling equipment.
- 2.10 APPROVE PURCHASE FROM REC. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved purchase from Recycling Equipment Corporation for replacement hydraulic cylinder in the amount of \$39,670.
- 2.11 APPROVE PSA WITH ELOOP, LLC. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved professional service agreement with eLoop, LLC for collection and recycling of used electronic equipment.
- 2.12 APPROVE PSA WITH ACCENT WIRE PRODUCTS. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved professional service agreement with Accent Wire Products for maintenance and/or emergency repair work tasks on the County's recycling equipment.
- 2.13 APPROVE AMENDMENT #1 TO PSA WITH ACCENT WIRE. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved amendment #1 to agreement with Accent Wire Products for recycling baler materials and supplies.
- 2.14 APPROVE STORMWATER PERMIT RENEWAL. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved PADEP Storm Water Permit renewal for the Transfer Station.

- 2.15 APPROVE AEC AGREEMENT. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved AEC retirement agreement with PPL EnergyPlus, LLC.
- 2.16 AWARD CONTRACT FOR AGGREGATE MATERIAL. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved contract to Hanson Aggregate, Inc. for aggregate material on an as needed per item basis.
- 2.17 AWARD CONTRCAT FOR CONCRETE PRODUCT. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved contract to Dan-BER Concrete & Supply, Inc. and J & F Ready Mix Concrete for concrete product on an as needed per item basis.
- 2.18 AWARD CONTRACT FOR TIRES AND TIRE REPAIR. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved contract to Bastian Tire & Auto Center and McCarthy Tire Service for equipment tire and tire repair on an as needed per item basis.

Mr. Larson recessed the Commissioners' Meeting at 10:16 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Deputy Controller Miller was present.
- 3.2 FISCAL SERVICES - A motion by Mrs. Miller and seconded by Mr. Mussare and passed (3-0), approved Susan R. Martin as full time replacement General Accountant - Pay grade 8 - \$35,784.77/annually effective 3/12/12.
- 3.3 COURTS MDJ PAGE - A motion by Mrs. Miller and seconded by Mr. Mussare and passed (3-0), approved Shelbi Miller as full time replacement Clerk III - Pay grade 4 - \$12.95/hour effective 3/12/12.
- 3.4 MAINTENANCE - A motion by Mrs. Miller and seconded by Mr. Mussare and passed (3-0), approved the promotion of Joseph A. Kyle to full time replacement Maintenance II - Pay grade 5 - \$14.90/hour effective 3/4/12.
- 3.5 DISTRICT ATTORNEY - A motion by Mrs. Miller and seconded by Mr. Mussare and passed (3-0), approved the Diana S. DiCenso as part time Clerk I - Pay grade 2 - \$10.16/hour effective 3/5/12, not to exceed 1,000 hours annually.
- 3.6 ADJOURN SALARY BOARD. A motion by Mr. Mussare and seconded by Mr. Larson and passed (3-0), adjourned the Salary Board at 10:18 a.m.

Mr. Larson reconvened the Commissioners' Meeting at 10:18 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Jason Yorks announced that LCRMS is requesting bids for recycling tub grinder and supplies.

6.0 PUBLIC COMMENT. Mr. Larson opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Larson announced the next regularly scheduled meeting as a work session on Tuesday, March 6, 2012.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), adjourned the Commissioners' Meeting at 10:19 a.m.