

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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**Minutes of the Meeting of
February 9, 2012
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Sees - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 ADOPT RESOLUTION 2012-07. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2012-07 for signatures on bank documents.
- 2.2 AWARD CONTRACT TO PARENTEBEARD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), awarded contract for comprehensive financial auditing services to ParenteBeard, LLC, subject to mutually acceptable terms for a four year term.
- 2.3 APPROVE PURCHASE FROM HONDRU DODGE, INC. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved

purchase from Hondru Dodge, Inc, for the purchase of 1- New 2012 Dodge Ram 2500 4WD Mega Cab Truck with accessories off of COSTARS contract in the total amount of \$33,235.66.

2.4 APPROVE AMENDMENT TO AGREEMENT WITH KC CONSTRUCTION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment to agreement with KC Construction for the solmaxx geomembrane warranty.

2.5 APPROVE APPLICATION FOR KEEP AMERICA BEAUTIFUL GRANT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved application for 2012 Coca Cola/Keep America Beautiful Grant.

2.6 APPROVE SUB CONTRACT WITH WBDA. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the subrecipient contract with West Branch Drug & Alcohol Abuse Commission for treatment court enhancement grant in the amount of \$49,904.

Mr. Wheeland recessed the Commissioners' Meeting at 10:06 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Deputy Controller Miller was present. Prothonotary Fedele was present for item 3.4.

3.2 PRE-RELEASE - A motion by Mrs. Miller and seconded by Mr. Larson and passed (4-0), approved Jennifer M. Gehr as part time to full time Female Resident Supervisor - Pay grade 6 - \$15.39/hour effective 2/19/2012.

3.3 ADULT PROBATION - A motion by Mrs. Miller and seconded by Mr. Larson and passed (4-0), approved the promotion of Jessica M. Mazzante as full time replacement Administrative Case Officer - Pay grade 7 - \$16.78/hour effective 2/19/2012.

3.4 PROTHONOTARY - A motion by Mrs. Fedele and seconded by Mr. Larson and passed (5-0), approved Becky J. Steppe as full time replacement Clerk III - Pay grade 4 - \$16.713044/hour effective 2/19/2012.

3.5 ADJOURN SALARY BOARD. A motion by Mr. Miller and seconded by Mr. Larson and passed (4-0), adjourned the Salary Board at 10:08 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mr. Wheeland convened the Board of Assessment Appeals at 10:08 a.m.

4.2 APPROVE CLEAN & GREEN REFUND (FINK). A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the Clean & Green refund for parcel 27-308-145.A for Patrick & Michael Fink in the amount of \$1,491.76.

4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Board of Assessment Appeals at 10:09 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:09 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Jason Yorks announced that LCRMS is requesting bids for aggregate material.

5.2 Jason Yorks announced that LCRMS is requesting bids for concrete material.

5.3 Jason Yorks announced that LCRMS is requesting bids for equipment tires and tire repair.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, February 14, 2012.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:10 a.m.