

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
January 26, 2012
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Absent
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Sees - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Larson convened the Commissioners Meeting 10:00 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Larson opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE TREATMENT COURT ENHANCEMENT GRANT. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved treatment court enhancement grant from PCCD in the amount of \$49,904.

2.2 APPROVE RACP GRANT. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved RACP grant for Communications Towers in the amount of \$400,000.

2.3 APPROVE AGREEMENT WITH MUNCY TOWNSHIP. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved agreement with Muncy Township relating to Alexander Drive.

- 2.4 APPROVE LOAN TO RECREATION AUTHORITY. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved loan agreement with the Lycoming County Recreation Authority in the amount of \$100,000 with a term of 360 days.
- 2.5 APPROVE MOU WITH YWCA. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved memorandum of understanding with the Williamsport YWCA for environmental review.
- 2.6 APPROVE CERTIFICATE OF COMPLETION. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved the certificate of completion with KC Construction for Field 11.
- 2.7 APPROVE PSA WITH DOMINION VOTING. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved professional service agreement with Dominion Voting not to exceed \$45,000.
- 2.8 APPOINT TO PLANNING COMMISSION. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), approved appointments to the LCPC:
Howard Fry - 2 year term - ending Dec 31, 2013.
Bill Parsons - 4 year term - ending Dec 31, 2015.
Jim Dunn - 4 year term - ending Dec 31, 2015.

Mr. Larson recessed the Commissioners' Meeting at 10:08 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 COURTS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Libby L. Williams as full time replacement Clerk I - Pay grade 2 - \$10.94/hour effective 1/30/2012.
- 3.3 DISTRICT ATTORNEY - A motion by Mrs. Rogers and seconded by Mr. Mussare and passed (3-0), approved Anthony L. Ciuca as full time replacement Assistant District Attorney - Union - \$50,752.53/annually effective 1/30/2012..
- 3.4 VOTER SERVICES - A motion by Mrs. Rogers and seconded by Mr. Mussare and passed (3-0), approved Jill A. Shuman as full time replacement Clerk II - Pay grade 3 - \$11.91/hour effective 2/6/2012.
- 3.5 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Mussare and passed (3-0), adjourned the Salary Board at 10:10 a.m.

Mr. Larson reconvened the Commissioners' Meeting at 10:10 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Michael Hnatin announced that LCRMS is requesting bids for a transfer trailer.

6.0 PUBLIC COMMENT. Mr. Larson opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Larson announced the next regularly scheduled meeting as a work session on Tuesday, January 31, 2012.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mussare and seconded by Mr. Larson and passed (2-0), adjourned the Commissioners' Meeting at 10:11 a.m.