

Commissioners:

REBECCA A. BURKE  
*Chairperson*

ERNEST P. LARSON  
*Vice-Chairman*

JEFF C. WHEELAND  
*Secretary*



ANN M. GEHRET  
*Interim Director of Administration  
and Chief Clerk*

N. RANDALL SEES  
*Solicitor*

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**Minutes of the Meeting of  
December 20, 2011  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner Burke - Absent  
Commissioner Larson - Absent  
Commissioner Wheeland - Present

Solicitor Sees - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:01 a.m.

The following bids were opened:

**Digitalization and Dissemination of Documents** (5 Bidders): ACS Enterprise Solutions, Paperless Technologies, IMR Limited, HMS Technologies and Foveonics Imaging Technologies.

**Food Products (1<sup>st</sup> Quarter 2012)** (3 bidders): Keyco Distributors, Feesers and Benjamin Foods

**6.0 PUBLIC COMMENT.** There was no public comment received.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. Wheeland announced the next regularly scheduled meeting to be held Thursday, December 22, 2011.

**8.0 ADJOURN COMMISSIONERS' MEETING.** The meeting was adjourned at 10:34 a.m.