

Commissioners:

REBECCA A. BURKE  
*Chairperson*

ERNEST P. LARSON  
*Vice-Chairman*

JEFF C. WHEELAND  
*Secretary*



ANN M. GEHRET  
*Interim Director of Administration  
and Chief Clerk*

THOMAS C. MARSHALL  
*Solicitor*

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**Minutes of the Meeting of  
November 18, 2010  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner Burke - Present  
Commissioner Larson - Present  
Commissioner Wheeland - Present

Assistant Solicitor Sees - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:04 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

***Mrs. Burke recessed the Commissioners' Meeting at 10:05 a.m.***

Mrs. Burke convened the TEFRA public hearing for Penn College. Mrs. Pepperman of the Lycoming County Authority, on behalf of Penn College, gave details on the \$75 million refinancing project. Suzanne Stopper, CFO of Penn College, was present to support this project.

Scott Miller of Tucker Street in Williamsport commented on the tuition costs and the borrowing of money. He feels that the college shouldn't be borrowing the money.

Mrs. Burke adjourned the public hearing at 10:08 a.m.

***Mrs. Burke reconvened the Commissioners' Meeting at 10:08 a.m.***

**2.0 ACTION ITEMS**

- 2.1 ADOPT RESOLUTION 2010-35. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2010-35 for the Penn College refinancing project.
- 2.2 APPROVE PSA WITH JOEL MCDERMOTT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the renewal to the professional service agreement with Joel McDermott.
- 2.3 AWARD CONTRACT TO BIMBO BAKERIES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded contract for Bread Products to Bimbo Bakeries.
- 2.4 AWARD CONTRACT TO ROGERS UNIFORMS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded contract for Correctional Officer Uniforms to Rogers Uniforms.
- 2.5 AWARD CONTRACT TO FAIRWAY LABS, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded contract for quarterly groundwater & leachate sampling and analysis services to Fairway Laboratories, Inc.
- 2.6 APPROVE CHANGE ORDER WITH HRI, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved change order 1 with HRI, Inc. reducing the contract price by \$81,728.11.
- 2.7 APPROVE PSA WITH BEST LINE EQUIPMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the professional service agreement with Best Line Equipment.
- 2.8 APPROVE LCRMS FEE SCHEDULES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the 2011 fee schedules for the landfill, transfer station and tub grinding services.
- 2.9 APPROVE AGREEMENT WITH LARSON DESIGN GROUP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved supplemental engineering agreement with Larson Design Group for construction inspection services on County Bridge 102 (Lairdsville Covered Bridge Rehabilitation Project) in an amount not to exceed \$100,442.97.
- 2.10 APPROVE PSA WITH CENTRE COUNTY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Centre County for the Juvenile Probation Office.
- 2.11 APPROVE AGREEMENT WITH KEYSTONE COMMUNICATIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved maintenance agreement with Keystone Communications for maintenance to legacy radio equipment for a period of three years.

- 2.12 APPROVE AMENDMENT TO AGREEMENT WITH KEYSTONE COMMUNICATIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to professional service agreement with Keystone Communications for rain/stream gauge maintenance, repair and calibration.
- 2.13 APPROVE AMENDMENT TO GRANT-IN-AID FUNDS CONTRACT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Amendment Two to the grant-in-aid funds from PA Board of Probation and Parole.
- 2.14 APPROVE AMENDMENT TO SUPERVISION FUNDS CONTRACT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Amendment Two to the supervision funds contract from PA Board of Probation and Parole.
- 2.15 PROCLAIM FAMILY LITERACY MONTH. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved November as "Family Literacy Month" in Lycoming County.
- 2.16 PROCLAIM ACACIA CLUB DAY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Friday, November 19 as "Acacia Club Day" in Lycoming County.

***Mrs. Burke recessed the Commissioners' Meeting at 10:30 a.m.***

### **3.0 SALARY BOARD**

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 PRISON - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Anthony C. Martelle as full time replacement Correctional Officer Relief - COI - \$12.64/hour effective 11/22/10.
- 3.3 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:31 a.m.

***Mrs. Burke reconvened the Commissioners' Meeting at 10:31 a.m.***

### **5.0 REPORTS / INFORMATION ITEMS.**

- 5.1 Michael Hnatin announced that LCRMS is looking for RFPs for 2010 landfill gas energy production.

- 5.2 John Yingling introduced a new employee: Tim Boush - Communications.
- 5.3 The Commissioners recognized Linda Hartley on her retirement. Register & Recorder Annabel Miller commented on her service.
- 5.4 The Hartman Agency presented a refund check to the County in the amount of \$302,989.
- 5.5 Bob Noll announced that the 2011 proposed budget will be placed on display effective November 19, 2010. It is a no tax increase budget.

**6.0 PUBLIC COMMENT.** Mrs. Burke opened the floor to public comment and the following were received:

Scott Miller from Tucker Street in Williamsport commented on the Penn College project. He said that it costs too much for local education and that it is cheaper to go to Virginia to get an education. He added that every tax is higher in Pennsylvania as compared to Virginia.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, November 30, 2010. There will be no meetings on November 23 and 25, 2010.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:35 a.m.