

Commissioners:

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
November 17, 2011
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Burke - Absent
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Sees - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:03 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 AWARD CONTRACT TO BIMBO FOODS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), awarded contract for bread products to Bimbo Foods.
- 2.2 APPROVE AGREEMENT WITH WMTA AND LCWSA. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved intergovernmental agreement with the Williamsport Municipal Water Authority and the Lycoming County Water & Sewer Authority for market study.
- 2.3 APPROVE GRANT APPLICATION TO US EPA. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved grant application to the US Environmental Protection Agency in the amount of \$600,000.

- 2.4 APPROVE AGREEMENT WITH THE LYCOMING COUNTY RECREATION AUTHORITY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved floodplain restoration project agreement with the Lycoming County Recreation Authority.
- 2.5 APPROVE AGREEMENT WITH CONTRAST COMMUNICATIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Contrast Communications for a period of one year not to exceed \$100,000.
- 2.6 APPROVE HSDF CONTRACTS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the Human Services Development Fund contracts for the period July 1, 2011 to June 30, 2012:
Jersey Shore Summer Recreation Program for Life Skills Education services in the amount of \$5,000.
Campbell Street Family, Youth and Community Association (The Center) for Life Skills Education services in the amount of \$10,000.
American Rescue Workers for Emergency Shelter services in the amount of \$10,000.
Community Alliance For Progressive Positive Action (CAPPA) for Life Skills Education services in the amount of \$7,500.
Big Brothers/Big Sisters of the Central Susquehanna Valley for Life Skills Education services in the amount of \$5,000.
Confer Home Health Services, LLC for adult homemaker services in the amount of \$20,000.
YWCA, Liberty House for emergency shelter services in the amount of \$7,500.
- 2.7 APPROVE CWS CONTRACTS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved child welfare services contracts for the period July 1, 2011 through June 30, 2012:
The Christian Home of Johnstown, Inc. \$138.01/day
Salvation Army for Life Skills Education services not to exceed \$30,000/year.
- 2.8 APPROVE PSA WITH JOHN PIETROVITIO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with John P. Pietrovitio for Guardian Ad Litem Services for the period July 1, 2011 to June 30, 2012 in the amount of \$3,000 per month.
- 2.9 AWARD CONTRACT TO LOBAR, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), awarded contract for Leachate Storage Tank Construction to Lobar, Inc. in the amount of \$5,711,200.
- 2.10 APPROVE PSA WITH FAIRBANKS SCALES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Fairbanks Scales for RMS for 2012.

2.11 APPROVE SUBMISSION TO REGIONAL SOLID WASTE PARTNERS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved submission of solicitation of interest to five County regional solid waste plan partners.

2.12 APPROVE 904 PERFORMANCE GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved 904 performance grant application to DEP.

2.13 APPROVE UPDATE TO POLICY 906. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved update to policy 906- Use of County (or other) Vehicles for County Business - of the County Policy & Procedure Manual.

2.14 APPROVE INVOICE FROM FORENSIC PATHOLOGY ASSOCIATES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved invoice from Forensic Pathology Associates in the amount of \$1,438.

Mr. Wheeland recessed the Commissioners' Meeting at 10:14 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Deputy Controller Miller was present.

3.2 RMS - SUPPORT SERVICES - A motion by Mrs. Miller and seconded by Mr. Larson and passed (3-0), approved Steve M. Smith as full time replacement Work Crew Foreman - Pay grade 6 - \$15.01/hour effective 11/21/2011.

3.3 RMS - RESOURCE RECOVERY - A motion by Mrs. Miller and seconded by Mr. Larson and passed (3-0), approved Dennis M. Brewer as full time Cardboard Processing Crew Foreman - Pay grade 6 - \$15.01/hour effective 11/28/2011.

3.4 TREASURER - A motion by Mrs. Miller and seconded by Mr. Larson and passed (3-0), approved Penelope J. Cummings as full time replacement Clerk III - Pay grade 4 - \$12.63/hour effective 11/28/2011.

3.5 COLLECTIONS - A motion by Mrs. Miller and seconded by Mr. Larson and passed (3-0), approved Lori A. Wallis as full time replacement Clerk III (Tax) - Pay grade 4 - \$12.63/hour effective 11/22/2011.

3.6 DPS - EMERGENCY MANAGEMENT - A motion by Mrs. Miller and seconded by Mr. Larson and passed (3-0), approved Deborah L. Berninger as full time replacement Clerk II - Pay grade 3 - \$12.58/hour effective 11/27/2011.

3.7 ADJOURN SALARY BOARD. A motion by Mrs. Miller and seconded by Mr. Larson and passed (3-0), adjourned the Salary Board at 10:16 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:16 a.m.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 Beth Johnston announced the proposed 2012 budget will be on display November 17. She presented the highlights of the budget.
- 5.2 Dan Dorman announced that LCRMS is requesting bids for bottled water services.
- 5.3 Dan Dorman announced that LCRMS is requesting bids for a slope mower.
- 5.4 Dan Dorman announced that LCRMS is requesting bids for rental uniform services.
- 5.5 Jason Yorks introduced Mark Luckoff, a new employee from RMS.
- 5.6 Mya Toon announced that the County is requesting bids for digitalization and dissemination of documents for the Register & Recorder's Office.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and the following were received:
Scott Miller of Tucker Street in Williamsport talked about recycling: reduce, reuse and recycle to extend the life of the landfill.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, November 29, 2011. No meetings November 22 & 24.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adjourned the Commissioners' Meeting at 10:24 a.m.