

Commissioners:

REBECCA A. BURKE  
*Chairperson*

ERNEST P. LARSON  
*Vice-Chairman*

JEFF C. WHEELAND  
*Secretary*



ANN M. GEHRET  
*Interim Director of Administration  
and Chief Clerk*

THOMAS C. MARSHALL  
*Solicitor*

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COUNTY of LYCOMING  
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**Minutes of the Meeting of  
October 28, 2010**

Commissioner Burke - Present  
Commissioner Larson - Present  
Commissioner Wheeland - Present

Solicitor Marshall - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

***Mrs. Burke recessed the Commissioners' Meeting at 10:02 a.m.***

Mrs. Burke convened the public hearing for the Zoning Ordinance amendment.  
Cliff Kanz briefly discussed the proposed text amendments to County Zoning and ordinance 2010-3.  
Mrs. Burke opened the floor to public comment.  
Mary Wolfe of Grammar Road in Williamsport, representing Anadarko Corporation raised two concerns relating to sections 10 and 17.  
Mr. Wheeland asked Mr. Kanz to clarify the purpose of the 8% grade as being related to safety.  
Mr. Kanz agreed.  
Mrs. Burke adjourned the public hearing at 10:13 a.m.

***Mrs. Burke reconvened the Commissioners' Meeting at 10:13 a.m.***

## 2.0 ACTION ITEMS

- 2.1 ENACT ORDINANCE 2010-3. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved ordinance 2010-3 for the amendment to the zoning ordinance.
- 2.2 APPROVE HMEP GRANT PROPOSAL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved 2010-2011 HMEP grant proposal to PEMA in the amount of \$12,800.
- 2.3 APPROVE NOMINATION TO LEPC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved nomination of Linda Hopkins of the local American Red Cross chapter to the LEPC.
- 2.4 APPROVE HAP ASSURANCE OF COMPLIANCE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved HAP grant assurance of compliance form to the Department of Public Welfare.
- 2.5 APPROVE PSA WITH JUSTICE BENEFITS, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Justice Benefits Incorporated to provide assistance with the State Criminal Alien Assistance Program (SCAPP) for the Prison.
- 2.6 APPROVE HMPG GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the HMPG grant application to PEMA for property in Lewis Township in the amount of \$123,837.
- 2.7 APPROVE HMPG GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved HMPG grant application to PEMA for property in Loyalsock Township in the amount of \$46,000
- 2.8 APPROVE PSA WITH ORKIN. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Orkin for the Lysock View Complex in the amount of \$87/month for pest control off of state contract.
- 2.9 APPROVE INVOICE FROM SEGER'S ALIGNMENT AND RADIATOR REPAIR. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved invoice from Seger's Alignment and Radiator Repair in the amount of \$6,785 for emergency generator repair.
- 2.10 APPROVE PSA WITH HUGH S. SMITH. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved renewal of professional service agreement with Hugh S. Smith, Ph.D. & Associates for JPO.

2.11 APPROVE INVOICES FROM HIGHWAY EQUIPMENT FOR EMERGENCY REPAIR. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved invoices from Highway Equipment and Supply totaling \$21,576.61 for the proprietary repairs of a 2005 Volvo Wheel Loader at LCRMS.

2.12 APPROVE BIDDER RECEIPT FOR EQUIPMENT TIRES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved receipt of bidders for 2010 equipment tires and tire repair as opened on October 12, 2010: Bastian Tire & Auto Centers and McCarthy Tire Service Company.

2.13 APPROVE BIDDER RECEIPT FOR RENTAL EQUIPMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved receipt of bidders for 2010/2011 rental equipment as opened on October 12, 2010: Best Line Leasing and Highway Equipment and Supply Company.

***Mr. Wheeland recessed the Commissioners' Meeting at 10:21 a.m.***

### **3.0 SALARY BOARD**

3.1 CONVENE SALARY BOARD. Controller Rogers was present. Mrs. Burke departed.

3.2 DJ PAGE - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved April M. McDonald as Clerk III - Pay grade 4 - \$14.09/hour effective 12/12/2010.

3.3 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), adjourned the Salary Board at 10:22 a.m.

### **4.0 BOARD OF ASSESSMENT APPEALS**

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mr. Wheeland convened the Board of Assessment Appeals at 10:22 a.m.

4.2 APPROVE REAL ESTATE REFUND. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the real estate refund to for parcel 36-375-116.G to Edgar Ellis in the amount of \$553.38.

4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adjourned the Board of Assessment Appeals at 10:22 a.m.

***Mrs. Burke reconvened the Commissioners' Meeting at 10:22 a.m.***

**5.0 REPORTS / INFORMATION ITEMS.**

- 5.1 Rachelle Ricotta announced Corridor Plan public meetings for November 9 & 10.
- 5.2 Dave Bonus announced that LCRMS is requesting proposals for annual aerial photography & topographic mapping services.
- 5.3 Jason Yorks announced a new drop off recycling location in Limestone Township.

**6.0 PUBLIC COMMENT.** Mr. Wheeland opened the floor to public comment and none were received.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, November 2, 2010.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adjourned the Commissioners' Meeting at 10:23 a.m.