

Commissioners:

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



ANN M. GEHRET
*Interim Director of Administration
and Chief Clerk*

THOMAS C. MARSHALL
Solicitor

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**Minutes of the Meeting of
October 21, 2010**

Commissioner Burke - Absent
Commissioner Larson - Present
Commissioner Wheeland - Present

Assistant Solicitor Read - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:02 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 PROCLAIM INFANT SAFE SLEEP MONTH. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), proclaimed November, 2010 as Infant Safe Sleep Month.
- 2.2 APPROVE AGREEMENT WITH IMR LIMITED. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved hardware service agreement with IMR Limited for the Register & Recorder's Office in the amount of \$3,000.
- 2.3 APPROVE AMENDMENT TO AGREEMENT WITH BOROUGH OF MILTON. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved amendment number 1 to the 2009 drop off recycling service agreement with the Borough of Milton.
- 2.4 APPROVE AGREEMENT WITH JAMES V. BROWN LIBRARY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0),

approved agreement with the James V. Brown Library to house the County Law Library.

2.5 APPROVE AMENDMENT TO AGREEMENT WITH FULL SERVICE VENDING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved amendment to agreement for vending services with Full Service Vending to extend the contract for an additional year under same price, terms & conditions.

Mr. Wheeland recessed the Commissioners' Meeting at 10:06 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present. Register & Recorder Miller was present for item 3.2.

3.2 REGISTER & RECORDER - A motion by Mrs. Miller and seconded by Mrs. Rogers and passed (4-0), approved Dorothy E. Burd as full time replacement Deputy Register & Recorder - Pay grade 7 - \$36,541.63/annually effective 12/12/2010.

3.3 RMS - OPERATIONS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Richard J. Roesly as full time replacement Equipment Operator - Pay grade 5 - \$13.45/hour effective 11/1/2010.

3.4 PRE RELEASE - A motion by Mrs. Miller and seconded by Mr. Larson and passed (3-0), approved Tony C. Birch as full time replacement Resident Supervisor - Pay grade 6 - \$14.95/hour effective 11/14/2010.

3.5 PRE RELEASE - A motion by Mrs. Miller and seconded by Mr. Larson and passed (3-0), approved Geoff J. Noviello as full time replacement Resident Supervisor - Pay grade 5 - \$13.45/hour effective 11/1/2010.

3.6 PRISON - A motion by Mrs. Miller and seconded by Mr. Larson and passed (3-0), approved Timothy C. Kriner as full time replacement Correctional Officer Relief - COI - \$12.64/hour effective 10/25/2010.

3.7 PRISON - A motion by Mrs. Miller and seconded by Mr. Larson and passed (3-0), approved John E. Abernatha as full time replacement Correctional Officer Relief - COI - \$12.64/hour effective 10/25/2010.

3.8 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), adjourned the Salary Board at 10:08 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:08 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Mya Toon announced that Lycoming County is requesting bids for correctional uniforms for the Prison.

5.2 Mya Toon announced that Lycoming County is requesting bids for the sale of cattle at the county farm.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, October 28, 2010.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adjourned the Commissioners' Meeting at 10:09 a.m.