

Commissioners:

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



ANN M. GEHRET
*Interim Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
October 20, 2011
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Burke - Absent
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Sees - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 AWARD CONTRACT TO PA VENDING EXPRESS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), awarded contract for beverage and snack vending services to PA Vending Express.
- 2.2 APPROVE CONTRACT FOR TEFAP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved contract with the Department of Agriculture for TEFAP.
- 2.3 APPROVE PURCHASE FROM SUNBURY MOTORS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved purchase from Sunbury Motors for one 2013 Ford Utility Police Interceptor off of state contract PA 013-074 in the amount of \$29,020.

- 2.4 APPROVE MOU WITH DSI-ITI. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved memorandum of understanding with DSI-ITI, LLC, for Prison inmate banking services.
- 2.5 APPROVE PSA WITH DELTA DEVELOPMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Delta Development for FRA grant application for the LVRR bridge design, demo, construction not to exceed \$15,000.
- 2.6 APPROVE FRA GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the FRA grant application for the LVRR bridge in the amount of \$2.4 Million.
- 2.7 APPROVE PSA WITH DELTA DEVELOPMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Delta Development for the Marcellus Shale study.
- 2.8 APPROVE PSA WITH DELTA DEVELOPMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Delta Development for 2012 basic services.
- 2.9 AWARD CONTRACT TO SUPERIOR PLUS ENERGY SERVICES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), awarded contract for fluctuating pricing for CEP to Superior Plus Energy Services on an as needed basis.
- 2.10 AWARD CONTRACT TO FARM HOME AND OIL COMPANY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), awarded contract for fluctuating pricing for CEP to Farm & Home Oil Company on an as needed basis.
- 2.11 AWARD CONTRACT TO GLENN O. HAWBAKER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved contract to award to Glenn O. Hawbaker, Inc. for the 2011 asphalt pavement repair project in the amount of be \$22,250.
- 2.12 AWARD CONTRACT TO BASTIAN TIRE & AUTO CENTER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved contract for equipment tires and tire repair to Bastian Tire & Auto Center on an as needed basis.
- 2.12 AWARD CONTRACT TO MCCARTHY TIRE SERVICE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved contract for equipment tires and tire repair to McCarthy Tire Service on an as needed basis.
- 2.12 APPROVE PURCHASE FROM VICON INDUSTRIES, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved

purchase from Vicon Industries, Inc. off of PEPPM contract for 1- new video surveillance system with a purchase cost of \$22,987.49.

2.12 APPROVE TDA CHANGE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved TDA change - RMS - Resource Recovery - addition of one full time cardboard processing crew foreman - pay grade 6.

Mr. Wheeland recessed the Commissioners' Meeting at 10:18 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 RMS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Mark A. Lockcuff as full time replacement Truck Driver (Curbside) - Pay grade 6 - \$15.01/hour effective 10/24/11.

3.3 PRISON - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Michael J. Drawbaugh, Jr. as full time replacement Correctional Officer Relief - COI - \$12.83/hour effective 10/23/11.

3.4 PRISON - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Anthony C. Martelle as full time replacement Correctional Officer Relief - COI - \$12.83/hour effective 10/23/11.

3.5 VETERANS AFFAIRS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Ronald K. Poust Jr. as part time replacement Veterans Affairs Assistant - Pay grade 5 - \$12.82/hour effective 10/24/11, not to exceed 1,000 hours annually.

3.6 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), adjourned the Salary Board at 10:19 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:19 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Michael Hnatin introduced Donald Hassenplug, a new employee from RMS.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, October 25, 2011.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adjourned the Commissioners' Meeting at 10:22 a.m.