

Commissioners:

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



ANN M. GEHRET
*Interim Director of Administration
and Chief Clerk*

THOMAS C. MARSHALL
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
September 30, 2010**

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Marshall - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2010-30. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2010-30 to submit RACP application in the amount of \$4 million.

2.2 APPROVE COOPERATION AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved cooperation agreement with the Williamsport Hospital.

2.3 ADOPT RESOLUTION 2010-31. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2010-31 designating the Williamsport Lycoming Chamber of Commerce as LEDA.

2.4 APPROVE AMENDMENT TO MACTEC AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved

amendment to agreement with MACTEC extending it to June 30, 2011 and authorizing budget modification.

- 2.5 APPROVE PSA WITH GEODECISIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Geodecisions, a Division of Gannett Fleming, Inc. for GeoPRIME development and support for the RiskMap Project.
- 2.6 APPROVE POLICY 1306. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the Policy 1306 - Integrity Policy of the Lycoming County policy & procedures manual.
- 2.7 APPROVE 2010 CDBG CONTRACT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved FFY 2010 CDBG contract from DCED in the amount \$363,901.00.
- 2.8 APPROVE PSA WITH SEDA COG. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with SEDA COG for the administration of FFY 2010 CDBG grant.
- 2.9 AWARD CONTRACT FOR FOOD PRODUCTS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract for food products to Feesers & Keyco Distributors on a per item basis.
- 2.10 APPROVE PURCHASE OF AG EASEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved purchase of agricultural easement for the Hill farm in Moreland Township, parcel 36-395-100.
- 2.11 APPROVE INVOICE FROM PTS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved invoice from PTS in the amount of \$511.50.
- 2.12 APPROVE JCJC GRANT-IN-AID. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved JCJC grant-in-aid award in the amount of \$224,253.
- 2.13 APPROVE PCCD GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved grant application to PCCD in the amount of \$123,607.
- 2.14 APPROVE FOUNDATION FOR PA WATERSHEDS GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved grant application to Foundation for Pennsylvania Watersheds in the amount of \$15,000.

- 2.15 APPROVE PSA WITH TREW-V SYSTEMS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Trew-V Systems, Inc.
- 2.16 APPROVE AMENDMENT 3 TO HAVA GRANT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment #3 to HAVA agreement.
- 2.17 APPROVE PSA WITH E.J. RYMSZA. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved renewal of professional service agreement with E. J. Rymsza to serve as conflicts attorney.
- 2.18 APPOINT TO AIRPORT AUTHORITY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), appointed Ryan Tira to the Williamsport Municipal Airport Authority to fill unexpired term ending 12/31/2012.

Mrs. Burke recessed the Commissioners' Meeting at 10:32 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 VETERANS AFFAIRS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved George W. Heiges, Jr. as part time Assistant Director of Veterans Affairs - Pay grade 6 - \$13.61/hour effective 10/4/2010, not to exceed 1,000 hours annually.
- 3.3 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:32 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:32 a.m.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 Mr. Wheeland announced that LCRMS is requesting bids for 2010/2011 rental equipment.
- 5.2 Rachelle Ricotta presented a media release for Riverwalk link on County website.
- 5.3 The Commissioners recognized Denny Hefner upon his retirement.

5.4 The Commissioners presented the following service pins:
10 years

Patricia Shaffer	PRC.
Sandy Fogelman	Public Def.

20 years

Dennis Berfield	IS.
Victoria Reed	Sheriff.

30 years

Michael Singer	Sheriff.
Timothy Nelson	Sheriff.
Betsy Bixler	IS.

5.5 The Commissioners presented JWD pins to Mary Kay Camp and Nancy Ackley.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting will be held on Thursday, September 30, 2010, to set the salaries of elected officials.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:34 p.m.