

Commissioners:

REBECCA A. BURKE  
*Chairperson*

ERNEST P. LARSON  
*Vice-Chairman*

JEFF C. WHEELAND  
*Secretary*



ANN M. GEHRET  
*Interim Director of Administration  
and Chief Clerk*

THOMAS C. MARSHALL  
*Solicitor*

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COUNTY of LYCOMING  
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WILLIAMSPORT, PA 17701

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**Minutes of the Meeting of  
September 23, 2010**

Commissioner Burke - Present  
Commissioner Larson - Present  
Commissioner Wheeland - Present

Solicitor Marshall - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

2.1 PROCLAIM EUNICE KENNEDY SHRIVER DAY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), proclaimed Saturday, September 25, 2010 as Eunice Kennedy Shriver Day.

2.2 APPROVE MOU WITH MUNCY BOROUGH. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Memorandum of Understanding with Muncy Borough for zoning services administration.

2.3 ADOPT RESOLUTION 2010-29. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2010-29 to submit RACP application and designate the Williamsport Hospital as RACP recipient and County as host municipality.

2.4 APPROVE COOPERATION AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved cooperation agreement with the Williamsport Hospital.

- 2.5 APPROVE AGREEMENT WITH MONTGOMERY BOROUGH. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved tax collection agreement with the Borough of Montgomery.
- 2.6 APPROVE EMPG SUBMISSION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the Emergency Management Preparedness Grant annual submission in the amount of \$99,994.47.
- 2.7 APPROVE 904 GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved 2009 904 grant application to DEP.
- 2.8 APPROVE WATER QUALITY MONITORING GRANT REQUEST. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved water quality monitoring grant request in the amount of \$36,749 to DEP.
- 2.9 APPROVE AMENDMENT TO ALERE TOXICOLOGY AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to agreement with Alere Toxicology Services.
- 2.10 APPROVE GRANT APPLICATION TO FIRST COMMUNITY FOUNDATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved grant application to the First Community Foundation in the amount of \$15,000 for GED program.
- 2.11 APPROVE PCCD GRANT REQUEST. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved PCCD grant request in the amount of \$99,808 for Treatment Court Enhancement.
- 2.12 APPROVE SUB CONTRACT WITH SALVATION ARMY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved subrecipient monitoring contract with the Salvation Army for Better Kids Better Dads Project in the amount of \$38,444.
- 2.13 APPOINT TO LYCOMING COUNTY AUTHORITY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), appointed Ron Frick to fill the unexpired term of Fred Plankenhorn on the Lycoming County Authority with term expiration of 12/31/2010.
- 2.14 APPROVE WASTE WATER HAULING PERMIT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved waste water hauling permit for Milton Sewer Authority for a period of two years.

***Mrs. Burke recessed the Commissioners' Meeting at 10:17 a.m.***

### **3.0 SALARY BOARD**

- 3.1 CONVENE SALARY BOARD. Controller Rogers was absent.
- 3.2 PRE-RELEASE - A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved reclassification of Tammy J. Satteson as full time Female Resident Supervisor - Pay grade 6 - \$16.48/hour effective 10/3/10.
- 3.3 PRISON - A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Lisa M. Getgen as full time replacement Female Correctional Officer - relief - COI - \$12.64/hour effective 9/27/10..
- 3.4 CORONER - A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Santiea E. Akus as part time replacement Deputy Coroner On-Call - Pay grade 7 - \$14.88/hour effective 9/24/10, not to exceed 1,000 hour annually, and Coroner - Jerold N. Ross, Sr. as part time replacement Deputy Coroner On-Call - Pay grade 7 - \$14.88/hour effective 9/24/10, not to exceed 1,000 hour annually, and Coroner - Kristin Hunter as part time replacement Deputy Coroner On-Call - Pay grade 7 - \$14.88/hour effective 9/24/10, not to exceed 1,000 hour annually, and Coroner - Deborah Lynn Covey as part time replacement Deputy Coroner On-Call - Pay grade 7 - \$14.88/hour effective 9/24/10, not to exceed 1,000 hour annually..
- 3.5 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Salary Board at 10:18 a.m.

### **4.0 BOARD OF ASSESSMENT APPEALS**

- 4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mrs. Burke convened the Board of Assessment Appeals at 10:18 a.m.
- 4.2 APPROVE REAL ESTATE REFUND. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the real estate refund in the amount of \$137.52 for parcel 26-330.1-254.21 for Helen Shaffer.
- 4.3 APPROVE REAL ESTATE EXEMPTIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), the following real estate exemptions:  
Parcel 52-003-301-999 for St Lawrence Church.  
Parcel 25-407-158.06 for Nippenose Valley Park Assoc.

4.4 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Board of Assessment Appeals at 10:19 a.m.

*Mrs. Burke reconvened the Commissioners' Meeting at 10:19 a.m.*

**5.0 REPORTS / INFORMATION ITEMS.**

- 5.1 Jason Yorks announced that LCRMS is requesting bids for equipment tires.
- 5.2 Jason Yorks announced that LCRMS is requesting bids for consumable energy products.
- 5.3 Jason Yorks presented a media release regarding recycling for Little League World Series.
- 5.4 Wayne Benson presented a media release regarding special event recycling.
- 5.5 Cliff Kanz announced that there will be a public hearing for October 28, 2010.
- 5.6 The Commissioners presented JWD pins to the following: Fran Jones, John Lavelle, and Bill Kelly.

**6.0 PUBLIC COMMENT.** Mrs. Burke opened the floor to public comment and none were received.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, September 28, 2010.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:29 a.m.