

Commissioners:

REBECCA A. BURKE  
*Chairperson*

ERNEST P. LARSON  
*Vice-Chairman*

JEFF C. WHEELAND  
*Secretary*



ANN M. GEHRET  
*Interim Director of Administration  
and Chief Clerk*

N. RANDALL SEES  
*Solicitor*

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COUNTY of LYCOMING  
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**Minutes of the Meeting of  
August 25, 2011  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner Burke - Absent  
Commissioner Larson - Present  
Commissioner Wheeland - Present

Assistant Solicitor Tira - Present

**1.0 OPERATIONS**

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:00 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

- 2.1 ADOPT RESOLUTION 2011-27. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adopted resolution 2011-27 to DEP for the county solid waste plan.
- 2.2 APPROVE AMENDMENT TO AGREEMENT WITH DEP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved amendment to the consent order and agreement with DEP for the Municipal Waste Management Plan Revision.
- 2.3 APPROVE AMENDMENT TO AGREEMENT WITH L.R. KIMBALL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved amendment to agreement with L.R. Kimball for the Solid Waste Plan Scope of Work.

- 2.4 APPROVE PHASE II GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved Phase II Solid Waste Plan grant application for \$175,000.
- 2.5 APPROVE AMENDMENT TO ZONING FEE SCHEDULE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved amendment to the Zoning Fee Schedule to include a fee for stormwater plan review in the amount of \$50 plus engineering costs.
- 2.6 APPROVE AGREEMENT WITH MUNCH BOROUGH AND MONTGOMERY BOROUGH. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the intergovernmental agreement with the Borough of Muncy and the Borough of Montgomery for the County's Advanced Flood Warning System.
- 2.7 APPROVE GRANT SUBMISSION TO JCJC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved annual grant in aid submission to JCJC.
- 2.8 APPROVE PSA WITH DR. DOWELL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved renewal of professional service agreement with Dr. Dowell at LCCCS for JPO.
- 2.9 APPROVE INVOICE FROM NORTHAMPTON COUNTY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved invoice for \$1645 from Northampton County for JPO.
- 2.10 APPROVE PSA RENEWAL WITH GLEN MILLS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved renewal of professional service agreement with Glen Mills for JPO.
- 2.11 APPROVE AGREEMENTS WITH WINDSTREAM. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the following agreements with Windstream:  
Agreement #201107138976 for C. Roger McRae location.  
Agreement #201107138537 for Prison location.  
Agreement #201107139965 to Muncy Valley Hospital.  
Agreement #201107138549 for Courthouse, DPS/Lysock, TSP, MDJ Sortman and Transfer Station locations.  
Agreement #201107139940 for DPS location.  
Agreement #201107138667 for LCRMS location.  
Agreement #201108145420 for Domestic Relations location.  
Agreement #201108145427 for MDJ Sortman location.
- 2.12 APPROVE AMENDMENT TO AGREEMENT WITH BARTON ASSOCIATES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved amendment to agreement with Barton Associates for engineering services increasing the total agreement to \$70,500.

- 2.13 APPROVE PSA WITH HOUSEKNECHT'S MACHINE & TOOL CO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Houseknecht's Machine & Tool Company for RMS.
- 2.14 APPROVE PURCHASE FROM READING EQUIPMENT & DISTRIBUTION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved purchase off PA COSTARS Piggyback Purchase Program Contract Number 025-024 for Electric/Hydraulic Truck Crane with accessories from Reading Equipment & Distribution, LLC in the total amount of \$19,632.
- 2.15 ADOPT RESOLUTION 2011-28. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adopted Resolution 2011-28 for donation of equipment to Camp Susque.
- 2.16 APPROVE TITLE 5 TRANSMITTAL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved transmittal of annual Title 5 air emission fee to DEP for RMS.
- 2.17 APPROVE PSA WITH INSTRUMETN & VALVE SERVICES CO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Instrument & Valve Services Company for RMS.
- 2.18 ADOPT RESOLUTION 2011-29 . A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adopted resolution 2011-29 authorizing the Commissioners to sign the grant application for the Regional Community Traffic Safety Project.
- 2.19 APPROVE TRAFFIC SAFETY GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved 2011-2012 Regional Community Traffic Safety Project grant application in the amount of \$85,000.
- 2.20 APPROVE SUB AGREEMENT WITH WBDA. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved subrecipient agreement with West Branch Drug & Alcohol for the Defendant Diversion Through Treatment (DDT) program.
- 2.21 APPROVE MATP GRANT AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved Medical Assistance Transportation Program (MATP) grant agreement and allocation in the amount of \$1,340,368.
- 2.21 APPROVE TDA CHANGE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved TDA change in Maintenance - addition of one full time Custodial Worker - pay grade 1 position.

*Mr. Wheeland recessed the Commissioners' Meeting at 10:17 a.m.*

**3.0 SALARY BOARD**

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 PRE RELEASE - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Calvin R. Irvin as full time replacement Resident Supervisor - Pay grade 5 - \$13.79/hour effective 9/4/2011.

3.3 PRE RELEASE - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Jennifer M. Gehr as part time replacement Female Resident Supervisor - Pay grade 6 - \$13.95/hour effective 9/6/2011, not to exceed 1,000 hours annually.

3.4 PRISON - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Daniel C. Zellers as full time replacement Correctional Officer Relief - COI - \$12.83/hour effective 8/28/2011.

3.5 CONSERVATION DISTRICT - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Joseph M. Agnoni as full time replacement Soil Conservation Technician - Pay grade 7 - \$31,960.48/annually effective 8/29/2011.

3.6 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), adjourned the Salary Board at 10:18 a.m.

*Mr. Wheeland reconvened the Commissioners' Meeting at 10:18 a.m.*

**6.0 PUBLIC COMMENT.** Mr. Wheeland opened the floor to public comment and none were received.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, August 30, 2011.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adjourned the Commissioners' Meeting at 10:19 a.m.