

Commissioners:  
**REBECCA A. BURKE**  
*Chairperson*  
**ERNEST P. LARSON**  
*Vice-Chairman*  
**JEFF C. WHEELAND**  
*Secretary*



48 WEST THIRD STREET  
WILLIAMSPORT PA 17701

**FRED F. MARTY**  
*Chief Clerk*  
*Director of Administration*

**THOMAS C. MARSHALL**  
*Solicitor*

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## **Minutes of the Meeting of August 15, 2010**

Commissioner Burke - Present  
Commissioner Larson - Present  
Commissioner Wheeland - Present

Assistant Solicitor Read - Present

### **1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:05 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

### **2.0 ACTION ITEMS**

2.1 ADOPT RESOLUTION 2010-22. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2010-22 authorizing execution of reimbursement agreement with PennDoT.

2.2 APPROVE AGREEMENT WITH LARSON DESIGN GROUP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved agreement for the NBIS bridge inspection and inventory with Larson Design Group in the amount of \$731,560.47.

2.3 APPROVE AMENDMENT TO AGREEMENT WITH SOUTH WILLIAMSPORT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved memorandum of understanding with the Borough of South Williamsport for zoning administration.

2.4 APPROVE AGREEMENT WITH WOODWARD TOWNSHIP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved agreement with Woodward Township Water and Sewer Authority not to exceed \$2,500.

- 2.5 AWARD CONTRACT TO MIDSTATE PAVING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded contract to Midstate Paving, Inc. for water line extension from courthouse to TSP in the amount of \$76,490.
- 2.6 APPROVE PSA WITH BARTON ASSOCIATES, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Barton Associates Inc. for engineering at Lysock in the amount of \$23,270.
- 2.7 APPROVE RASA GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved RASA grant application to PCCD for 2011 and 2012 in the amount of \$153,638.
- 2.8 RESCIND ACTION FOR EMPLOYMENT SERVICES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0; Burke abstained), rescinded action taken June 17, 2010, for employment services with Rebecca A. Burke.
- 2.9 APPROVE AMENDMENT TO AGREEMENT WITH UNIVERSITY AREA JOINT AUTHORITY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment 1 to agreement with University Area Joint Authority for compost soil conditioner extending contract for one year until August 31, 2011.
- 2.10 APPROVE AMENDMENT TO AGREEMENT WITH TULLY ENVIRONMENTAL, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment 1 to agreement with Tully Environmental, Inc. for compost soil conditioner extending contract for five years until August 31, 2015.
- 2.11 APPROVE RESPONSE TO NORTHUMBERLAND COUNTY RFP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved LCRMS response to Northumberland County RFP subject to final legal review.
- 2.12 APPROVE AMENDMENT TO AGREEMENT WITH AIRPORT AUTHORITY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to agreement with Williamsport Municipal Airport Authority dated December 8, 2009.
- 2.13 APPROVE SUB CONTRACT WITH STEP FOR CCIS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved subrecipient monitoring contract with STEP for Child Care Information Services (CCIS) grant in the amount of \$5,864,756.

***Mrs. Burke recessed the Commissioners' Meeting at 10:14 a.m.***

#### **4.0 BOARD OF ASSESSMENT APPEALS**

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mrs. Burke convened the Board of Assessment Appeals at 10:14 a.m.

4.2 APPROVE REAL ESTATE REFUND (MECHTLY). A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the real estate refund for parcel 26-022-306.A to Mark & Luann Mechtly in the amount of \$101.18.

4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Board of Assessment Appeals at 10:18 a.m.

*Mrs. Burke reconvened the Commissioners' Meeting at 10:15 a.m.*

#### **5.0 REPORTS / INFORMATION ITEMS.**

5.1 Mark Davidson announced that Lycoming County is requesting bids in response to timber sale with minimum bid of \$4,000 (2<sup>nd</sup> request).

5.2 Fred Marty announced that Lycoming County is requesting bids for food products for the prison and pre-release center.

**6.0 PUBLIC COMMENT.** Mrs. Burke opened the floor to public comment and none were received.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, August 17, 2010. There will be no meetings on August 10 & 12.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:15 a.m.