

Commissioners:  
**REBECCA A. BURKE**  
*Chairperson*  
**ERNEST P. LARSON**  
*Vice-Chairman*  
**JEFF C. WHEELAND**  
*Secretary*



**FRED F. MARTY**  
*Chief Clerk*  
*Director of Administration*

**THOMAS C. MARSHALL**  
*Solicitor*

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## Minutes of the Meeting of July 29, 2010

Commissioner Burke - Present  
Commissioner Larson - Present  
Commissioner Wheeland - Present

Assistant Solicitor Yaw - Present

### 1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:06 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

### 2.0 ACTION ITEMS

2.1 APPROVE EXTENSION TO AGREEMENT WITH ENVIRONMENTAL PRODUCTS & SERVICES OF VT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved agreement to extend certified hazmat team services w/ Environmental Products & Services of VT for a period of one year.

2.2 APPROVE QUOTE FROM IMR. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved quote from IMR for two (2) Canon microfilm scanner units with printers for the Register & Recorder's office in the amount of \$18,658 from the state contract.

2.3 APPROVE AGREEMENT WITH SULLIVAN COUNTY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved detention agreement with Sullivan County in the amount of \$58/day.

- 2.4 APPROVE AGREEMENT WITH FLAGZONE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved agreement with FlagZone for veterans grave flags for a period of two years.
- 2.5 APPROVE VOJO GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved VOJO Grant application to PCCD in the amount of \$43,870.

***Mrs. Burke recessed the Commissioners' Meeting at 10:06 a.m.***

### **3.0 SALARY BOARD**

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 MAINTENANCE - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Mary E. Richards as full time replacement Custodial Worker - Pay grade 1 - \$9.57/hour effective 8/2/10.
- 3.3 FISCAL SERVICES - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved the reclassification of Mary S. Stark to fully qualified Fiscal Technician - Pay grade 6 - \$14.64/hour effective 8/8/10.
- 3.4 PRISON - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Nicole D. Dawson as full time replacement LPN - Pay grade 6 - \$16.00/hour effective 8/9/10.
- 3.5 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:06 a.m.

***Mrs. Burke reconvened the Commissioners' Meeting at 10:06 a.m.***

### **5.0 REPORTS / INFORMATION ITEMS.**

- 5.1 Fred Marty announced that LCRMS is requesting bids for a 2008 or newer sedan vehicle.

### **6.0 PUBLIC COMMENT.** Mrs. Burke opened the floor to public comment and the following were received:

Dan Villello from DEP announced that the black fly spraying would continue through August of this year.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, August 3, 2010.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:07 a.m.