

Commissioners:

REBECCA A. BURKE  
*Chairperson*

ERNEST P. LARSON  
*Vice-Chairman*

JEFF C. WHEELAND  
*Secretary*



ANN M. GEHRET  
*Interim Director of Administration  
and Chief Clerk*

N. RANDALL SEES  
*Solicitor*

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COUNTY of LYCOMING  
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**Minutes of the Meeting of  
July 7, 2011  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner Burke - Absent  
Commissioner Larson - Present via conference call  
Commissioner Wheeland - Present

Solicitor Sees - Present

**1.0 OPERATIONS**

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:00 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

- 2.1 AWARD CONTRACT TO MICHAEL BAKER JR. INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), awarded the contract for Risk Map to Michael Baker Jr. Inc.
- 2.2 AWARD CONTRACT TO WEATHER CONTROL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved contract for courthouse roof replacement to Weather Control in the amount of \$219,122.
- 2.3 APPROVE INVOICE FROM MED MEDIA INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved invoice from Med Media Inc in the amount of \$5,500.
- 2.4 APPROVE EXTENSION TO AGREEMENT WITH WILLIAM BUTTORFF. A motion by Mr. Larson and seconded by Mr. Wheeland and passed

(2-0), approved amendment to agreement with William D. Buttorff extending it to December 31, 2011.

- 2.5 APPROVE AGREEMENT WITH THOMAS B. KELLER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved amendment to agreement with Thomas B. Keller not to exceed \$8,000.
- 2.6 APPROVE PSA WITH BACHLE WELDING AND MACHINE INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Bachle Welding and Machine, Inc. on an as needed basis.
- 2.7 APPROVE AGREEMENT WITH MONTGOMERY SCHOOL DISTRICT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved tax collection agreement with Montgomery School District to collect Clinton Township taxes.
- 2.8 APPROVE AGREEMENT WITH EAST LYCOMING SCHOOL DISTRICT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved tax collection agreement with East Lycoming School District to collect Jordan Township taxes contingent upon no changes amendments or modifications to County contract.
- 2.9 APPROVE AGREEMENT FOR SAVIN. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved SAVIN maintenance and service agreement with PCCD and the PA District Attorney institute.
- 2.10 APPROVE PRISON DOCTOR CONTRACTS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved contract with Jeffrey Verzella, Md; Elizabeth Anderson, MD; Todd Fausnaught, MD; Timothy Heilmann, MD and William Keenan, MD for physician services at the prison.
- 2.11 APPROVE PSA WITH RCC CONSULTANTS INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved amendment to professional service agreement with RCC Consultants, Inc. in the amount of \$585.

## **5.0 REPORTS / INFORMATION ITEMS.**

- 5.1 John Yingling detailed Dan Strouse's work on the Waterville Tower Project. The Commissioners presented a Job Well Done pin to Mr. Strouse for his work.

## **6.0 PUBLIC COMMENT.** Mr. Wheeland opened the floor to public comment and none were received.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, July 12, 2011.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adjourned the Commissioners' Meeting at 10:12 a.m.