

Commissioners:

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



ANN M. GEHRET
*Interim Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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**Minutes of the Meeting of
June 9, 2011
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Sees - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:00 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

Mrs. Burke recessed the Commissioners' Meeting at 10:01 a.m.

Mrs. Burke convened the 2011 Final CDBG Public Hearing at 10:01 a.m.

Bill Lowthert went over the details of the applicants.

Connie Baker from STEP thanked the Commissioners for their willingness to support the Homes In Need Program.

Mrs. Burke adjourned the 2011 Final CDBG Public Hearing at 10:04 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:04 a.m.

2.0 ACTION ITEMS

- 2.1 ADOPT RESOLUTION 2011-17. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved resolution 2011-17 for the 2011 CDBG application.
- 2.2 ENACT ORDINANCE 2011-3. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (Larson-yes; Wheeland-yes; Burke-yes; 3-0), enacted Ordinance 2011-3 to guarantee of LCWSA bond issue.
- 2.3 APPROVE GUARANTEE WITH LCWSA. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved guarantee with LCWSA and Manufacturers and Traders Trust Company as trustee with respect to the \$15,500,000 guaranteed sewer revenue bonds, series of 2011.
- 2.4 ADOPT RESOLUTION 2011-19. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2011-19 declaring a disaster emergency in Lycoming County.
- 2.5 APPROVE AGREEMENT WITH PENN COLLEGE OF TECHNOLOGY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved agreement with Penn College of Technology for training and consulting for a period of one year.
- 2.6 APPROVE CONTRACT WITH JAMES CASALE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract with James Casale for Title IV-D Attorney for the Domestic Relations Office.
- 2.7 APPROVE PURCHASE FROM CNH AMERICA LLC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved purchase of 2011 New Holland H7220 Mower-Conditioner off of the PA E-Marketplace Piggyback Purchase Program Contract Number 4400005932 from CNH America LLC in the amount of \$19,378.
- 2.8 APPROVE LETTER OF MUTUAL CONSENT AGREEMENT #2. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved letter of mutual consent agreement #2 with PA DEP regarding the municipal recycling program grant.
- 2.9 APPROVE QUOTE FROM DELL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved quote from Dell for one year extension for support on eight network servers in the total amount of \$11,407.19.
- 2.10 APPROVE TDA CHANGES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved TDA Changes - DPS - creation of full time Energy Development Emergency Response Coordinator position pay grade 8/9; change title of EMA Training/Public Education Supervisor to Training & Operations Coordinator.

Mrs. Burke recessed the Commissioners' Meeting at 10:15 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was absent.
- 3.2 PRISON - A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the promotion of Joshua J. Rogers as full time replacement Sergeant Relief - Pay grade 8 - \$18.27/hour effective 6/12/2011.
- 3.3 PRE-RELEASE - A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Tina M. Swales as full time replacement Female Resident Supervisor - Pay grade 5 - \$13.79/hour effective 6/12/2011.
- 3.4 DPS - A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the reclassification of John D. Yingling as full time Director of Public Safety - Pay grade 14 - \$85,232.17/annually effective 6/12/2011.
- 3.5 DPS - A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the promotion of Craig D. Konkle as full time Energy Development Emergency Response Coordinator - Pay grade 9 - \$39,661.09/annually effective 6/12/2011.
- 3.6 DISTRICT ATTORNEY - A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Martin Wade as full time replacement Assistant District Attorney - union - \$50,250.03/annually effective 6/13/2011.
- 3.7 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Salary Board at 10:17 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:17 a.m.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, June 14, 2011.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:17 a.m.