

Commissioners:

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



ANN M. GEHRET
*Interim Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
May 26, 2011
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Burke - Absent
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Sees - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:00 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 AWARD CONTRACT TO BIMBO FOODS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), awarded the contract for bread products to Bimbo Foods.
- 2.2 APPROVE PURCHASE/INSTALLATION FROM BRADCO SUPPLY CO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved purchase and installation of a steel dump body and hitch from Bradco Supply Company for PRC vehicle in the amount of \$13,434.24 off of COSTARS contract.
- 2.3 APPROVE VOJO PROJECT MODIFICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved project modification request to PCCD for VOJO grant 12 month extension.

2.4 ADOPT RESOLUTION 2011-13. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved resolution 2011-13 for the County Hazard Mitigation Plan.

2.5 APPROVE PSA WITH REAL SOLUTIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Real Solutions for flood damage reduction planning services not to exceed \$9,200.

2.6 ADOPT RESOLUTION 2011-14. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the resolution 2011-14 for execution of supplemental reimbursement agreement no. 031931C.

2.7 APPROVE AGREEMENT WITH PADOT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved supplemental reimbursement agreement no. 031931C with the Pennsylvania Department of Transportation in the amount of \$ 2,504,391 for the Susquehanna Riverwalk project.

2.8 APPROVE 2011 CDBG PROJECT FINALIZATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved 2011 CDBG project finalization.

Franklin Township - Lairdsville Sewer Project	\$ 50,000
STEP, Inc. Homes in Need	100,000
Tiadaghton Valley Municipal Authority	
Nippenose Township Sewer Project (estimated)	88,702
Administration/Planning (estimated)	<u>52,398</u>
Estimated Total	\$291,100

2.9 APPROVE CERTIFICATE OF SUBSTANTIAL COMPLETION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved certificate of substantial completion from K C Construction for completion of all work related to the recycling container storage area south of the LCRMS regional resource recovery facility.

2.10 APPROVE CERTIFICATE OF SUBSTANTIAL COMPLETION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved certificate of substantial completion from K C Construction for the completion of the all the work related to the western paved roadway of the main access roadway at the western most part of the LCRMS landfill site.

2.11 APPROVE QUOTE FROM AUTOMOTIVE RESOURCES, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved quote from Automotive Resources, Inc for new mobile lifting equipment in the total amount of \$20,921.06 off of PA Emarket contract.

2.12 APPROVE CITIZENS & NORTHERN LETTER OF CREDIT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved

letter of credit with Citizens & Northern Bank in the amount of \$260,000.

2.13 APPROVE QUOTE FROM SCHAEGLER-YESCO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved quote from Schaedler-Yesco in the amount of \$218,069.47 for Lutron equipment off of COSTARS contract.

2.14 APPROVE AGREEMENT WITH DIRECT ENERGY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved agreement from Direct Energy for a 29 month extension of the current agreement that terminates on 12/31/2011 for purchasing electricity.

Mr. Wheeland recessed the Commissioners' Meeting at 10:18 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mr. Wheeland convened the Board of Assessment Appeals at 10:18 a.m.

4.2 APPROVE REALLOCATION OF VALUES FOR GREENAWAY PARCELS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the re-allocation of values to Timothy & Lori Greenaway parcels:

49-386-171.A	Market	\$159,240	C&G	\$108,680.
49-386-172	Market	\$86,780	C&G	\$45,060.

4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adjourned the Board of Assessment Appeals at 10:19 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:19 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Mya Toon announced that Lycoming County is requesting bids for inmate detention supplies and clothing.

5.2 Mya Toon announced that Lycoming County is requesting proposals for RiskMAP.

5.3 Mya Toon announced that Lycoming County is requesting bids for Courthouse roof replacement.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, May 31, 2011.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adjourned the Commissioners' Meeting at 10:20 a.m.