

Commissioners:

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



ANN M. GEHRET
*Interim Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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**Minutes of the Meeting of
May 12, 2011
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Sees - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:00 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

Mrs. Burke recessed the Commissioners' Meeting at 10:01 a.m.

Mrs. Burke convened the second 2011 CDBG Public Hearing. Bill Lowthert of SEDA COG discussed the CDBG process and went over the five applications that were received.

Mr. Lowthert noted that no additional projects were received as a result of the public hearing.

Mrs. Burke adjourned the public hearing at 10:06 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:06 a.m.

2.0 ACTION ITEMS

- 2.1 AWARD CONTRACT TO PPLRE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded the contract to PPLRE for their response to the RFP for Landfill Gas Energy Production received December 27, 2010, including all agreements and applications necessary to effectuate this award.
- 2.2 ADOPT RESOLUTION 2011-12. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2011-12 for emergency repairs on CAT d8t dozer.
- 2.3 APPROVE QUOTE FROM CLEVELAND BROTHERS EQUIPMENT COMPANY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved quote from Cleveland Brothers Equipment Company for emergency repairs on CAT d8t dozer in the amount of \$61,538.74.
- 2.4 AWARD CONTRACT TO STOLTZFUS STEEL MFG. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract for partial purchase of multiple recycling containers to Stoltzfus Steel MFG. with a total purchase cost of \$60,150.
- 2.5 APPROVE CONTRACT TO NORTHEAST INDUSTRIAL MANUFACTURING, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract for partial purchase of multiple recycling containers to Northeast Industrial Manufacturing, Inc. with a total purchase cost of \$20,515.
- 2.6 PROCLAIM EMS WEEK. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), proclaimed May 15-21, 2011, as EMS week in Lycoming County.
- 2.7 PROCLAIM ENERGY MONTH. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), proclaimed May, 2011, as Energy Month in Lycoming County.
- 2.8 APPROVE AGREEMENT WITH PA DEPT. OF TRANSPORTATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved transportation planning and programming agreement 520903 work order 3 with PA Department of Transportation in the amount of \$194,650.
- 2.9 APPROVE AMENDMENT TO AGREEMENT WITH SIRIUS COMPUTER SOLUTIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to 2008 Customer Agreement that covers the hardware & software support with Sirius Computer Solutions.
- 2.10 APPROVE QUOTE FROM SIRIUS COMPUTER SOLUTIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved quote from Sirius Computer Solutions for the renewal of

hardware & software support on our two AS/400 units, two system printers and a modem in the amount of \$14,708.20.

2.11 APPROVE ACT 147 GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Act 147 - Radiological Emergency Response Fund (RERF) grant application to PEMA in the amount of \$5,962.

2.12 APPROVE PSA WITH WILLIAM MIELE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved renewal of professional service agreement with William Miele, Esq. to serve as Public Defender in the amount of \$72,000/annually.

2.12 APPROVE PSA WITH HARTMAN EMPLOYEE BENEFITS, IKC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Hartman Employee Benefits, Inc.

Mrs. Burke recessed the Commissioners' Meeting at 10:36 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 PRISON - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved the reclassification of Joseph R. Peluso, Jr. as full time Correctional Officer - COI - \$15.81/hour effective 5/10/11.

3.3 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:36 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mrs. Burke convened the Board of Assessment Appeals at 10:36 a.m.

4.2 APPROVE REAL ESTATE EXEMPTIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved real estate exemptions for the following:
Parcel 38-001-301.B for Vineyard Community Center.
Parcel 16-002-929.A for Hughesville Borough.

4.3 APPROVE REAL ESTATE REFUND. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved real estate refund for parcel 48-291-137.A-006 to Louis Sholder, Sr. in the amount of \$211.63.

4.4 RECESS BOARD OF ASSESSMENT APPEALS. Mrs. Burke recessed the Board of Assessment Appeals until 1:00 p.m. on Thursday, May 12, 2011.

Mrs. Burke reconvened the Commissioners' Meeting at 10:37 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Mya Toon announced that Lycoming County is requesting bids for food products for the prison and pre-release center.

5.2 Christine Weigle presented an update on Muncy/Montoursville Regional Water System.

5.3 The Commissioners presented a JWD award to Bill Kelly. Kurt Hausammann offered back ground on the grants he assisted in preparing for the H2O grants.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, May 24, 2011. No meetings May 17 or May 19, 2011.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:55 a.m.