

Commissioners:

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



ANN M. GEHRET
*Interim Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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**Minutes of the Meeting of
April 21, 2011
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Burke - Present via conference call
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Sees - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:00 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 APPROVE HAZARD MITIGATION GRANT APPLICATION. A motion by Mr. Larson and seconded by Mrs. Burke and passed (3-0), approved Hazard Mitigation grant program application in the amount of \$150,600.
- 2.2 APPROVE 2011 LIQUID FUELS ALLOCATIONS. A motion by Mr. Larson and seconded by Mrs. Burke and passed (3-0), approved 2011 county liquid fuels allocations in the amount of \$300,000 to all 52 Lycoming County municipalities.
- 2.3 APPROVE CHANGE ORDER TO KC CONSTRUCTION CONTRACT. A motion by Mr. Larson and seconded by Mrs. Burke and passed (3-0), approved change order number 1 to contract with KC Construction Company for field 11 construction.

- 2.4 APPROVE PSA WITH FRALEY AUCTION COMPANY. A motion by Mr. Larson and seconded by Mrs. Burke and passed (3-0), approved professional service agreement with Fraley Auction Company to provide auctioneering services on an as needed basis.
- 2.5 APPROVE DDT PROJECT MODIFICATION. A motion by Mr. Larson and seconded by Mrs. Burke and passed (3-0), approved PCCD project modification request for the Defendant Diversion through Treatment (DDT) grant to increase the award by \$50,955.
- 2.6 APPROVE DDT GRANT APPLICATION. A motion by Mr. Larson and seconded by Mrs. Burke and passed (3-0), approved the PCCD application for the 2011-2012 DDT grant.
- 2.7 APPROVE QUOTE FROM ARRAYA SOLUTIONS. A motion by Mr. Larson and seconded by Mrs. Burke and passed (3-0), approved quote from Arraya Solutions for the purchase of two Cisco blade servers in the amount of \$107,040 off of PA COSTARS contract.
- 2.8 APPROVE PSA WITH BARTON ASSOCIATES. A motion by Mr. Larson and seconded by Mrs. Burke and passed (3-0), approved professional service agreement with Barton Associates not to exceed \$66,000 for engineering services for the Pre-Release building.
- 2.9 APPROVE UPDATE TO POLICY 407. A motion by Mr. Larson and seconded by Mrs. Burke and passed (3-0), approved update to Policy 407- On-Call - of the Lycoming County Policy & Procedure Manual.

Mr. Wheeland recessed the Commissioners' Meeting at 10:31 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

- 4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mr. Wheeland convened the Board of Assessment Appeals at 10:31 a.m.
- 4.2 APPROVE REAL ESTATE EXEMPTION. A motion by Mr. Larson and seconded by Mrs. Burke and passed (3-0), approved real estate exemption for parcel 63-02-501 for River Valley Transit.
- 4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mrs. Burke and passed (3-0), adjourned the Board of Assessment Appeals at 10:32 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:32 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners recognized Janet Day on her retirement. Paulette Clementoni spoke on her service.

The Commissioners also recognized Don Cohick on his retirement. Ann Gehret spoke on his service.

5.2 Krista Rogers discussed the receipt of both the PAFR and CAFR awards. She recognized the employees whose work allowed the county to receive these awards.

5.3 Dan Dorman announced that LCRMS is requesting bids for a track system rebuild on a 2009 caterpillar D8T track type tractor doz-21.

5.4 Sandy Adams announced that there will be a Board of Elections meeting to be held April 27 at noon in the Board Room.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and the following were received:

Scott Miller of Tucker Street in Williamsport suggested that water pipes need to be run to reduce truck traffic. This should be funded through a public/private partnership.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, April 26, 2011.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0, Burke absent), adjourned the Commissioners' Meeting at 10:35 a.m.