

Commissioners:

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



ANN M. GEHRET
*Interim Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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**Minutes of the Meeting of
March 3, 2011
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Sees - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:06 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2011-08. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2011-08 declaring property as surplus.

2.2 APPROVE PSA WITH FRALEY AUCTION COMPANY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Fraley Auction Company, Inc.

2.3 APPROVE SUB CONTRACT WITH WEST BRANCH D&A. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved subrecipient agreement with West Branch Drug & Alcohol Abuse Commission for the Defendant Diversion Through Treatment (DDT) grant in the amount of \$342,921.

- 2.4 APPROVE HMEP GRANT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved HMEP planning grant from PEMA in the amount of \$2,000.
- 2.5 APPROVE CONTRACT WITH BIG BROTHERS-BIG SISTERS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved HSDF contract for the period July 1, 2010 to June 30, 2011 with the Big Brothers-Big Sisters Program for Life Skills Education services in the amount of \$8,000.
- 2.6 APPROVE CONTRACT WITH BEACON LIGHT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the child welfare services contract for the period July 1, 2010 through June 30, 2011 with the Children's Center for Treatment and Education, (Beacon Light) for foster and residential care services at rates ranging from \$83.68 to 280.61/day depending on service type.
- 2.7 APPROVE CONTRACT WITH WEST BRANCH D&A. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Integrated Children's Services Promising Practices grant contract for the period July 1, 2010 through June 30, 2011 with West Branch Drug and Alcohol Abuse Commission in an amount not to exceed \$41,100.
- 2.8 APPROVE CONTRACT WITH SALVATION ARMY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved a child welfare services contract for the period January 1, 2011 through June 30, 2011 with the Salvation Army for the provision of Life Skills Education services not to exceed \$25,000.
- 2.9 APPROVE QUOTE FROM SOFTMART. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved quote from Softmart for the annual software maintenance agreement for McAfee's Active Virus Defense in the amount of \$10,995 for one year off of COSTARS contract.
- 2.10 APPROVE SELECTION OF DOMINION VOTING SYSTEMS, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved selection of Dominion Voting Systems, Inc. as provider of electronic voting software and licensing.
- 2.11 APPROVE AMENDMENT TO G.E. BETZ CONTRACT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment 5 to contract with G. E. Betz.
- 2.12 APPROVE PURCHASE FROM CLEVELAND BROTHERS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved purchase of 1- new 2011 computer aided earthmoving system to Cleveland Brothers Equipment Company, Inc. in the amount of \$56,801.50 off of state contract.

- 2.13 APPROVE DEP 902 GRANT REALLOCATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved DEP 902 grant fund reallocation.
- 2.14 APPROVE PRICING FROM CENTRAL BUILDERS AND J&F READY MIX. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved pricing received from Central Builders Supply Company and J & F Ready Mix Concrete for concrete product.
- 2.15 APPROVE PRICING FROM BASTIAN TIRES AND MCCARTHY TIRES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved pricing received from Bastian Tires and McCarthy Tires for equipment tires and tire repair.
- 2.16 APPROVE AMENDMENT TO AMS CONTRACT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to AMS contract for SCRAM X.
- 2.17 APPROVE PSA WITH CLEAR BROOK. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Clear Brook, Inc. for JPO.
- 2.18 APPROVE PSA WITH CLEAR VISION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Clear Vision for JPO.
- 2.19 APPOINT TO LIBRARY BOARD. A motion by Mr. Wheeland and seconded by Mr. Larson and passed (3-0), appointed Daryl Simms to Library System Board with term expiration of 12/31/11.

Mrs. Burke recessed the Commissioners' Meeting at 10:13 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 PRISON - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Gregory D. Myers as full time replacement Correctional Officer Relief - COI - \$12.83/hour effective 3/13/2011.
- 3.3 PRISON - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Calvin R. Irvin as full time replacement Correctional Officer Relief - COI - \$12.83/hour effective 3/13/2011.
- 3.4 DOMESTIC RELATIONS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Carla J. Sennett as full time replacement Clerk I - Pay grade 2 - \$10.67/hour effective 3/14/2011.

3.5 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:14 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:14 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Mya Toon announced that Lycoming County is requesting bids for fertilizer (2nd request).

5.2 Mya Toon announced that Lycoming County is requesting bids for vehicle maintenance & repairs.

5.3 The Commissioners recognized Robert Vollmer, Sr. on his retirement. Dave Bonus spoke about his service to the County.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, March 15, 2011. There will be no meetings March 8 & 10, 2011

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:20 a.m.