

Commissioners:

REBECCA A. BURKE  
*Chairperson*

ERNEST P. LARSON  
*Vice-Chairman*

JEFF C. WHEELAND  
*Secretary*



ANN M. GEHRET  
*Interim Director of Administration  
and Chief Clerk*

N. RANDALL SEES  
*Solicitor*

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COUNTY of LYCOMING  
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**Minutes of the Meeting of  
February 24, 2011  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner Burke - Present  
Commissioner Larson - Present  
Commissioner Wheeland - Present

Solicitor Sees - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:06 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and the following were received:  
Drake Saxton of Moreland Township recommended to the Commissioners that they strongly consider to draft into the proposed ordinance a time frame for amending the ordinance further to expedite the process of drafting.

**2.0 ACTION ITEMS**

2.1 ENACT ORDINANCE 2011-01. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (Larson-yes; Wheeland-yes; Burke-yes; 3-0), enacted Ordinance 2011-01 modifying the County Zoning Ordinance.

Kurt Hausamann presented information with regard to the Ordinance. Mr. Wheeland asked about what the non partner municipalities are doing.

Mr. Hausamann responded that an amendment will be sent to the municipalities.

Mr. Wheeland explained that there is a procedure in place to amend this ordinance. All comments were reviewed. There is no

reason to delay a vote that would protect the municipalities and the citizens.

Mr. Larson added that a lot of research needs to be done, and it will continue.

Mrs. Burke clarified that the advantage to being in the county zoning partnerships is that uses can be spread out over the participating partners.

Mr. Hausamman gave Moreland Township as an example of Mrs. Burke's comments.

Mrs. Burke said that it is absolutely the responsibility of the County to move forward today.

2.2 APPROVE PSA WITH KARL BALDYS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Karl Baldys to serve as zoning hearing board solicitor.

2.3 APPROVE EXTENSION TO AGREEMENT WITH PA CLEANWAYS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved extension to agreement with PA Cleanways until April 30, 2011.

2.4 APPROVE PSA WITH LAND STUDIES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Land Studies in the amount of \$33,630/annually.

2.5 APPROVE GROWING GREENER GRANT AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Growing Greener grant agreement with DEP in the amount of \$32,277.

2.6 APPROVE VICTIM WITNESS GRANT PROJECT MODIFICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the project modification request to the Victim Witness Grant to PCCD.

2.7 APPROVE PSA WITH MX LOGIX/MCAFEE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with MX Logix/McAfee for the renewal of email protection services in the amount of \$6,636.48.

2.8 APPROVE QUOTE FROM EPLUS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved quote from ePlus for the support and maintenance renewal of Smartnet in the amount of \$9,138.17 for one year, off a COSTARS-3 contract.

2.9 APPROVE BILL FROM US MARSHALL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved bill from the US Marshall's for an extradition in the amount of \$1,767.41.

- 2.10 AWARD CONTRACT TO HANSON AGGREGATES, PA, LLC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded the contract for protective cover aggregate material to Hanson Aggregates PA, LLC in the amount of \$833,000.
- 2.11 APPROVE PSA WITH SUSQUEHANNA MOTOR COMPANY, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Susquehanna Motor Company, Inc.
- 2.12 APPROVE PARTICIPATION IN THE GREAT AMERICAN CLEANUP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved participation in the annual Great American Cleanup of PA for a two week period from April 16<sup>th</sup> through and including April 30<sup>th</sup>.
- 2.13 APPROVE TDA CHANGE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved TDA change: PCD - change part time to full time zoning officer.

***Mrs. Burke recessed the Commissioners' Meeting at 10:26 a.m.***

### **3.0 SALARY BOARD**

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present. Coroner Kiessling was present for item 3.4.
- 3.2 PCD - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved the reclassification of Rodney L. Heindel as full time Zoning Officer Pay grade 7 - \$31,960.48/per year effective 3/6/11..
- 3.3 PRISON - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Janet M. Bilbay as part time replacement custodial Worker - Pay grade 2 - \$9.91/hour effective 2/28/11, not to exceed 1,000 hours annually, and Prison - Bradley A. Hart as full time replacement Correctional Officer Relief - COI - \$12.83/hour effective 3/1/11, and Prison - Richard s. Lucas as full time replacement Correctional officer Relief - COI - \$12.83/hour effective 3/1/11/.
- 3.4 CORONER - A motion by Mr. Kiessling and seconded by Mrs. Rogers and passed (5-0), approved the promotion of Jerold N. Ross Sr. to full time Chief Deputy Coroner - Pay grade 8 - \$34,911.97/per year effective 3/6/11..
- 3.5 PRE RELEASE - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Tony c. Birch promotion to

resident supervisor II - Pay grade 8 - \$18.19/hour effective 3/6/11.

3.6 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:28 a.m.

#### **4.0 BOARD OF ASSESSMENT APPEALS**

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mrs. Burke convened the Board of Assessment Appeals at 10:28 a.m.

4.2 APPROVE REAL ESTATE REFUNDS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the following real estate refunds:

Parcel 70-013-112 for Larry & Connie Paulhamus in the amount of \$72.64.  
Parcel 07-391-165 for Kenneth & Nancy Bashista in the amount of \$161.40.

4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Board of Assessment Appeals at 10:28 a.m.

*Mrs. Burke reconvened the Commissioners' Meeting at 10:28 a.m.*

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, March 1, 2011.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:29 a.m.