

Commissioners:

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



ANN M. GEHRET
*Interim Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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**Minutes of the Meeting of
February 17, 2011
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Absent

Solicitor Sees - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:00 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mrs. Burke and passed (2-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE AMENDMENT TO AGREEMENT WITH SIMPLEX GRINNELL. A motion by Mr. Larson and seconded by Mrs. Burke and passed (2-0), approved amendment 2 to professional service agreement with Simplex Grinnell.

2.2 APPROVE PSA WITH ORKIN, INC. A motion by Mr. Larson and seconded by Mrs. Burke and passed (2-0), approved professional service agreement with Orkin, Inc. on an as-needed basis.

2.3 APPROVE PSA WITH DELL MARKETING, LP. A motion by Mr. Larson and seconded by Mrs. Burke and passed (2-0), approved professional service agreement with Dell Marketing, LP.

2.4 APPROVE PSA WITH DON MARTINO. A motion by Mr. Larson and seconded by Mrs. Burke and passed (2-0), approved professional

service agreement with Don Martino to serve as attorney for juveniles in the amount of \$35,000/annually.

2.5 APPROVE QUOTE FROM DELL. A motion by Mr. Larson and seconded by Mrs. Burke and passed (2-0), approved a quote from Dell for upgrade to Windows 7 Professional in the amount of \$13,686.84.

2.6 APPROVE AGREEMENT WITH SEDA COG JRA. A motion by Mr. Larson and seconded by Mrs. Burke and passed (2-0), approved intergovernmental agreement with SEDA COG Joint Rail Authority.

2.7 APPROVE BANK LOAN APPLICATION. A motion by Mr. Larson and seconded by Mrs. Burke and passed (2-0), approved Pennsylvania Infrastructure Bank Loan application.

2.8 APPROVE CORRECTION TO ZONING HEARING BOARD APPOINTMENT. A motion by Mr. Larson and seconded by Mrs. Burke and passed (2-0), approved correction to appointment to the zoning hearing board: Dave Reese as alternate with term expiration of 12/31/2012.

2.9 APPROVE DCNR LEASE RENEWAL. A motion by Mr. Larson and seconded by Mrs. Burke and passed (2-0), approved renewal of lease with DCNR for placement of radio telemetry equipment in Little Pine State Park.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Richard Knecht announced that DPS is requesting bids for two - 180' Communications Towers.

5.2 Dan Dorman announced that LCRMS is requesting bids for aggregate materials.

5.3 The Commissioners presented the following service awards:

30 years

Suzanne Fedele Prothonotary.

20 years

Robert Vollmer RMS.

Daniel Dorman RMS.

Sharon Slacum DRO.

10 years

Gary Staggert RMS.

Holly Ramin Prothonotary.

Cliff Kanz Planning.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, February 22, 2011.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mrs. Burke and passed (2-0), adjourned the Commissioners' Meeting at 10:21 a.m.