

Commissioners:

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



ANN M. GEHRET
*Interim Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
February 3, 2011
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Burke - Absent
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Sees - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 ADOPT RESOLUTION 2011-06. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adopted resolution 2011-06 designating a representative and alternative representative for purposes of certifying, signing and submitting greenhouse gas emissions reports.
- 2.2 APPROVE PSA WITH KINT FIRE PROTECTION SALES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Kint Fire Protection Sales on an as needed basis.
- 2.3 APPROVE SUB CONTRACT WITH JERSEY SHORE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved subrecipient monitoring contract with the Borough of Jersey

Shore for the Pine Creek Rail Trail/Jersey Shore Trail connector project in the amount of \$50,000.

- 2.4 APPROVE SUB CONTRACT WITH OLD LYCOMING TOWNSHIP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved subrecipient agreement with Old Lycoming Township for \$170,299 of FFY 2010 CDBG funds for the Private Sewer Lateral Assistance Program.
- 2.5 APPROVE RENEWAL WITH MYTHICS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved Mythics Oracle annual support renewal in the amount of \$2,127.60.
- 2.6 APPROVE MOU WITH WEST BRANCH D&A. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the memorandum of understanding with West Branch Drug & Alcohol for 2010 Act 198 funds in the amount of \$15,000.
- 2.7 APPROVE MOU WITH WEST BRANCH D&A. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved memorandum of understanding with West Branch Drug & Alcohol for 2010 Act 198 funds in the amount of \$30,000.
- 2.8 APPROVE MOU WITH WEST BRANCH D&A. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved memorandum of understanding with West Branch Drug & Alcohol for 2011 Act 198 funds in the amount of \$15,000.
- 2.9 APPROVE MOU WITH WEST BRANCH D&A. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved memorandum of understanding with West Branch Drug & Alcohol for 2011 Act 198 funds in the amount of \$30,000.
- 2.10 APPROVE REVISION TO POLICY 511. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved revision to Policy 511 - Uniform Policy of Lycoming County Poly & Procedures Manual.
- 2.11 AWARD SURPLUS EQUIPMENT TO MARY RICHARDS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), awarded surplus equipment to Mary Richards in the amount of \$92.
- 2.12 APPROVE AGREEMENTS WITH CONSTABLES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved agreements with the following constables for use of Lycoming County Police Frequency 1:
Craig A. Sholder.
Todd E. Lomison.
- 2.13 APPROVE AGREEMENT WITH CENTRAL COUNTIES YOUTH CENTER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved agreement with Central Counties Youth Center for the Juvenile Probation Office.

Mr. Wheeland recessed the Commissioners' Meeting at 10:17 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 PRE RELEASE - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved the reclassification of Jodie L. Kilmer as full time Resident Supervisor/Cook - Pay grade 6 - \$15.01/hour effective 2/6/2011.

3.3 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), adjourned the Salary Board at 10:18 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:18 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Rachelle Ricotta announced the information regarding the municipal training series.

5.2 The Commissioners presented Lt. Bill Miller with his retirement gift.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, February 8, 2011.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:20 a.m.