

Commissioners:

REBECCA A. BURKE  
*Chairperson*

ERNEST P. LARSON  
*Vice-Chairman*

JEFF C. WHEELAND  
*Secretary*



ANN M. GEHRET  
*Interim Director of Administration  
and Chief Clerk*

N. RANDALL SEES  
*Solicitor*

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COUNTY of LYCOMING  
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WILLIAMSPORT, PA 17701

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**Minutes of the Meeting of  
January 6, 2011  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner Burke - Present  
Commissioner Larson - Present  
Commissioner Wheeland - Present

Solicitor Sees - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:03 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

Vince Matteo, President of the Williamsport/Lycoming Chamber of Commerce, presented a numbered copy of a print of an artists' rendition of Lycoming County in honor of the 125 anniversary celebration of the Chamber.

**2.0 ACTION ITEMS**

2.1 ADOPT RESOLUTION 2011-01. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2011-01 appointing Solicitors to the County.

2.2 APPROVE MOU WITH SOUTH WILLIAMSPORT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved memorandum of understanding with the Borough of South Williamsport for Zoning Administration for a period of one year.

- 2.3 APPROVE MOU WITH PORTER TOWNSHIP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved memorandum of understanding with Porter Township for Zoning Administration for a period of two years.
- 2.4 APPROVE RENEWAL OF GOVERN SOFTWARE LICENSING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the Govern Software licensing renewal from 21<sup>st</sup> Century Appraisals in the amount of \$10,185.
- 2.5 APPROVE SUNGARD SOFTWARE MAINTENANCE RENEWAL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved software maintenance renewal from SunGard in the amount of \$78,981.49.
- 2.6 APPROVE STERLING SOLUTIONS INC SOFTWARE MAINTENANCE RENEWAL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the software maintenance renewal from Sterling Solutions, Inc. in the amount of \$700.
- 2.7 APPROVE 2010 EOC GRANT AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved 2010 Emergency Operations Center grant agreement in the amount \$250,000 with PEMA.
- 2.8 APPROVE GRANT FROM WILLIAMSPORT/LYCOMING FOUNDATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Williamsport-Lycoming Community Foundation grant in the amount of \$11,500.
- 2.9 APPROVE AGREEMENT WITH HEALTH NETWORK LABORATORIES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved consent to assignment agreement with Health Network Laboratories.
- 2.10 APPROVE AMENDMENT TO CONFLICT ATTORNEY CONTRACT (RYMSZA). A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to agreement with Edward J. Rymsza to serve as conflict attorney.
- 2.11 APPROVE AMENDMENT TO CONFLICT ATTORNEY CONTRACT (PROTASIO). A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to agreement with James Protasio to serve as conflict attorney.
- 2.12 APPROVE AMENDMENT TO CONFLICT ATTORNEY CONTRACT (PULIZZI). A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to agreement with Andrea Pulizzi to serve as conflict attorney.
- 2.13 APPROVE AMENDMENT TO CONFLICT ATTORNEY CONTRACT (MARTINO). A motion by Mr. Larson and seconded by Mr. Wheeland and passed

(3-0), approved amendment to agreement with Donald Martino to serve as conflict attorney.

2.14 APPROVE AGREEMENT WITH KOVA CORPORATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved service agreement with Kova Corporation for a period of three years.

2.15 APPROVE AGREEMENT WITH CITIZENS & NORTHERN BANK. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved agreement with Citizens & Northern Bank to serve as primary depository for the County.

2.16 APPROVE REVISED AGREEMENT WITH NORTHUMBERLAND COUNTY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved revised agreement with Northumberland County for Solid Waste Disposal.

2.17 APPROVE TDA CHANGE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved a TDA change - Pre-Release - creation of one Resident Supervisor II position.

***Mrs. Burke recessed the Commissioners' Meeting at 10:17 a.m.***

### **3.0 SALARY BOARD**

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 DPS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved the reclassification of Tyson L. Minier as full time Telecommunicator I - Pay grade 6 - \$15.01/hour effective 1/9/2011.

3.3 DUI CENTER - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Robert Cochran as part time Special Detective - DUI 2 - \$15.64/hour effective 1/10/2011, not to exceed 1,000 hours annually.

3.4 RMS - RESOURCE RECOVERY - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Donald H. Dymeck Jr. as full time replacement Truck Driver - Drop off - Pay grade 6 - \$16.899680/hour effective 1/9/2011.

3.5 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:17 a.m.

***Mrs. Burke reconvened the Commissioners' Meeting at 10:17 a.m.***

**5.0 REPORTS / INFORMATION ITEMS.**

5.1 Cliff Kanz announced that a public hearing will be held on February 10, 2011, for zoning ordinance amendments.

5.2 Solicitor Sees introduced Levi Woodward as one of the new county assistant solicitors.

**6.0 PUBLIC COMMENT.** Mrs. Burke opened the floor to public comment and none were received.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, January 11, 2011.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:20 a.m.