

Commissioners:

TONY R. MUSSARE  
*Chairman*

ERNEST P. LARSON  
*Vice Chairman*

JEFF W. RAUFF  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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**Minutes of the Meeting of  
October 15, 2015  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner Mussare - Present  
Commissioner Larson - Present  
Commissioner Rauff - Present

Assistant Solicitor Wiley - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:00 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

2.1 APPROVE PSA WITH TRISHA HOOVER ESQ. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement for conflicts attorney services with Trisha Hoover Esq. effective October 1, 2015.

2.2 APPROVE INVOICES FROM NHS ADVANCE PROGRAM. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved three invoices from NHS Advance Program for the juvenile probation office: July - \$24,278.00, August - \$17,711.00, September - \$11,940.00.

2.3 APPROVE SUB AGREEMENT WITH STEP FOR PHARE FUNDS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0),

approved sub recipient agreement with STEP for 2014 allocation of PHARE funds in the amount of \$100,000 for Homes in Need.

- 2.4 APPROVE PURCHASE FROM SUNBURY MOTORS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved purchase of 2016 Ford Transit Van for the Sheriff's Office in the amount of \$89,905.66 from Sunbury Motors off state contract.
- 2.5 APPROVE AMENDMENT TO PSA WITH ROGERS UNIFORMS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to agreement with Rogers Uniforms for CO uniforms for one year extension.
- 2.6 APPROVE AMENDMENT 4 TO AGREEMENT WITH SEEDWAY. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment 4 to agreement with Seedway for seed & fertilizer for RMS for one year extension.
- 2.7 APPROVE AMENDMENT 1 TO AGREEMENT WITH WSP USA CORP. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment 1 to agreement with WSP USA Corp for Aerial Photo Mapping Service in the amount of \$6,750.
- 2.8 APPROVE AMENDMENT 3 TO AGREEMENT WITH SUPERIOR PLUS ENERGY SERVICES. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment 3 to agreement with Superior Plus Energy Services, Inc. for consumable energy products for one year extension.
- 2.9 APPROVE AGREEMENT WITH CONTRACT TO PROCESS CONTROL SOLUTIONS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved agreement with Process Control Solutions, LLC.
- 2.10 APPROVE AGREEMENT WITH WEST BRANCH PETROLEUM. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved agreement with West Branch Petroleum Equipment Company
- 2.11 AWARD CONTRACT TO ISCO INDUSTRIES. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved contract to ISCO Industries, LLC in the total amount of \$35,103 for large HDPE spool extensions.

***Mr. Mussare recessed the Commissioners' Meeting at 10:20 a.m.***

### **3.0 SALARY BOARD**

3.1 CONVENE SALARY BOARD. Controller Rogers was absent.

3.2 SHERIFF - A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved Daniel C. Strailey as full time replacement Deputy Sheriff - Pay grade 7 - \$18.05/hour effective 10/25/15.

3.3 DISTRICT ATTORNEY - A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved Melissa L. Cowles as part time replacement Clerk II - Pay grade 3 - \$13.02/hour effective 10/25/15, not to exceed 1,000 hours annually.

3.4 DISTRICT ATTORNEY - A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved David Burns as full time replacement Assistant County Detective - union - \$18.305/hour effective 4/4/16.

3.5 PRE RELEASE - A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved Mark Von Budda as part time replacement Pre-release Center Driver - Pay grade 4 - \$12.58/hour effective 10/26/15, not to exceed 1,000 hours annually.

3.6 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adjourned the Salary Board at 10:22 a.m.

***Mr. Mussare reconvened the Commissioners' Meeting at 10:22 a.m.***

## **5.0 REPORTS / INFORMATION ITEMS.**

5.1 Dan Dorman announced that LCRMS is requesting bids for tire recycling.

5.2 The Commissioners recognized Eveleen Parker on her retirement and presented her with a clock. Paulette Clementoni detailed Ms. Parker's 25 years of contributions to the county.

## **6.0 PUBLIC COMMENT.** Mr. Mussare opened the floor to public comment and the following were received:

John Shireman of Jersey Shore, PA stated he is concerned with the three times the cost overrun with the MDJ office that was built in Hughesville. He is also concerned with the money that is being given to the golf course. HE said this money

totals almost a mil in taxes. The register & recorder's office is outdated and it is all inexcusable.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, October 20, 2015.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adjourned the Commissioners' Meeting at 10:24 a.m.