

Commissioners:

TONY R. MUSSARE
Chairman

ERNEST P. LARSON
Vice Chairman

JEFF W. RAUFF
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
October 8, 2015
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Mussare - Present until 10:20 a.m.
Commissioner Larson - Present
Commissioner Rauff - Present

Assistant Solicitor Wiley - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:01 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE AGREEMENT WITH CONSTABLE BOWMAN. A motion by Mr. Rauff and seconded by Mr. Larson and passed (2-0), approved agreement with Constable Steven G Bowman Jr. for use of police frequency.

2.2 APPROVE PSA WITH JUSTICEWORKS. A motion by Mr. Rauff and seconded by Mr. Larson and passed (2-0), approved professional service agreement with JusticeWorks for the Juvenile Probation Department.

2.3 APPROVE AMENDMENT TO AGREEMENT WITH LDG. A motion by Mr. Rauff and seconded by Mr. Larson and passed (2-0), approved

amendment to agreement with Larson Design Group Inc. for Bridge 106 replacement.

- 2.4 APPROVE NUTRIENT TRADING AGREEMENTS. A motion by Mr. Rauff and seconded by Mr. Larson and passed (2-0), approved agreements with the following for nutrient trading:
Bishcroft Schrack Rogers.
Lambert Buddendorf GNH Farms.
- 2.5 APPROVE AGREEMENT WITH PCMALL-GOV. A motion by Mr. Rauff and seconded by Mr. Larson and passed (2-0), approved agreement with PCmall-Gov for a business direct account.
- 2.6 APPROVE RERF GRANT. A motion by Mr. Rauff and seconded by Mr. Larson and passed (2-0), approved the Radiation Emergency Response Fund grant agreement in the amount of \$5,876.
- 2.7 APPROVE GRANT APPLICATION TO DEP. A motion by Mr. Rauff and seconded by Mr. Larson and passed (2-0), approved grant application to DEP for Urban Stormwater Best Management Practices.

Mr. Larson recessed the Commissioners' Meeting at 10:24 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
*Controller Rogsrs stated that she disagrees on the need for salary board action on this item, but will vote so as not to hamper the function of human resources.
- 3.2 DOMESTIC RELATIONS - A motion by Mr. Rauff and seconded by Mr. Larson and passed (3-0*), approved the promotion of Ashley J. Thurston to full time replacement Domestic Relations Officer - Pay grade 8 - \$19.23/hour, effective 10/11/15.
- 3.3 VOTER SERVICES - A motion by Mr. Rauff and seconded by Mr. Larson and passed (3-0*), approved the promotion of Dana Strunk to full time replacement Clerk III - Pay grade 4 - \$13.54/hour, effective 10/11/15.
- 3.4 RMS - A motion by Mr. Rauff and seconded by Mr. Larson and passed (3-0*), approved the reclassification of Brett A. Meckley to full time Baler Operator - Pay grade 6 - \$22.10 per hour, effective 10/11/15.
- 3.4 ADULT PROBATION - A motion by Mr. Rauff and seconded by Mr. Larson and passed (3-0*), approved the reclassification to

fully qualified of Ed McCoy as full time Chief APO - Pay grade 12 - \$74,689.23/annually, effective 10/11/15..

3.4 DOMESTIC RELATIONS - A motion by Mr. Rauff and seconded by Mr. Larson and passed (3-0*), approved the promotion of Erica Wurster to full time replacement Clerk III - Pay grade 4 - \$13.54/hour, effective 10/11/15..

3.5 ADJOURN SALARY BOARD. A motion by Mr. Rauff and seconded by Mr. Larson and passed (3-0), adjourned the Salary Board at 10:27 a.m.

Mr. Larson reconvened the Commissioners' Meeting at 10:27 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Mya Toon announced that Lycoming County is accepting bids for bread products for the Prison.

5.2 Mya Toon announced Lycoming County is accepting bids for the sale of beef steers.

5.3 Mya Toon announced that LCRMS is requesting bids for reinforced stackable concrete box extensions.

5.3 The Commissioners presented certificates of commendation to the following for their work on the sensory garden at Lysock View Complex:
Zachary Beaver, Bryton Brown, Cody Ebner, Nicholas Gieger, Timothy Moore, Jared Poper, Joshua Remyszewski, Michael Ross, Clay Shannon, and Glenn Luse.

6.0 PUBLIC COMMENT. Mr. Larson opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Larson announced the next regularly scheduled meeting as a work session on Tuesday, October 13, 2015.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Rauff and seconded by Mr. Larson and passed (2-0), adjourned the Commissioners' Meeting at 10:31 a.m.