

Commissioners:

TONY R. MUSSARE  
*Chairman*

ERNEST P. LARSON  
*Vice Chairman*

JEFF W. RAUFF  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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WILLIAMSPORT, PA 17701

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**Minutes of the Meeting of  
October 1, 2015  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner Mussare - Present  
Commissioner Larson - Present  
Commissioner Rauff - Present

Solicitor Smith - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:00 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

2.1 PROCLAIM DOMESTIC VIOLENCE AWARENESS MONTH. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved Proclaim October as domestic violence awareness month in Lycoming County.

2.2 PROCLAIM MANUFACTURING DAY. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved Friday, October 2, 2015 as Manufacturing Day in Lycoming County

2.3 ADOPT RESOLUTION 2015-29. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved resolution 2015-29 for emergency replacement of hot water heater at prison in an amount not to exceed \$12,500.

- 2.4 AWARD CONTRACTS FOR FOOD PRODUCTS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), awarded contracts for food products to Benjamin Foods LLC, Feeser's Inc, Keyco Dist. Inc and Sysco Central PA on a per item as needed basis.
- 2.5 APPROVE RASA GRANT MODIFICATION REQUEST. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved Victim/Witness Services (RASA) grant project modification request to increase funding in the amount of \$20,098.
- 2.6 APPROVE PCCD GRANT MODIFICATION REQUEST. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the PCCD Juvenile Justice System ES planning and implementation grant project modification request extending the project period to 9/30/16.
- 2.7 APPROVE FOUNDATION GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved Lycoming Economic Development Foundation Fund grant application in the amount of \$25,000.
- 2.8 APPROVE QUOTE FROM KEYSTONE COMMUNICATIONS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved quote for purchase of equipment from Keystone Communications in the amount of \$12,727.
- 2.9 APPROVE AMENDMENT TO AGREEMENT WITH TETRA TECH. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment #1 to agreement with Tetra Tech.
- 2.10 APPROVE AMENDMENTS TO ACT 13 AGREEMENTS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the following amendments:
- With Old Lycoming Township to mini grant agreement extending it to April 31, 2016.
  - With Jackson Township to mini grant agreement extending it to September 1, 2016.
  - With South Williamsport Community Park Improvement Association to Act 13 agreement extending it to May 31, 2016.
  - With South Williamsport Little League to mini grant agreement extending it to May 31, 2016.
  - With Muncy Historical Society to mini grant agreement extending it to December 31, 2015.
  - With Firetree to mini grant agreement extending it to November 30, 2015.

2.11 APPROVE ACT 13 AGREEMENT WITH CITY OF WILLIAMSPORT. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved Act 13 agreement with the City of Williamsport for Old City Traffic Study in the amount of \$15,000.

2.12 APPROVE AMENDMENT 2 AGREEMENT WITH CDI INFRASTRUCTURES. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment #2 to agreement with CDI Infrastructure, DBA L.R. Kimball extending it to December 31, 2017.

6.0 PUBLIC COMMENT. Mr. Mussare opened the floor to public comment and the following were received:  
Sheriff Lusk detailed the scam phone calls that local residents were receiving.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, October 6, 2015.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adjourned the Commissioners' Meeting at 10:41 a.m.